

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : 02-24-2014
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Minutes

REQUESTED BY: Sally W. Peters, Deputy Clerk / Administrative Assistant
(Please print your name and title)

PHONE #/EXT: 212 TIME NEEDED FOR PRESENTATION: 1 minute

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action on approval of the Minutes for February 10, 2014.

Received: _____

Commissioners' Agenda

Date: _____

Time: _____

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : 02/24/14
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Monthly Reports

REQUESTED BY: Corinna Speer, County Auditor
(Please print your name and title)

PHONE NUMBER/EXTENSION: 240

TIME NEEDED FOR PRESENTATION: _____

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action on the approval of Monthly Reports for January

2014.

FEES OF OFFICE REPORTS FY 2014

[illegible]

Received: _____

Commissioners' Agenda

Date: _____

Time: _____

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : 02/24/14
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Accounts Payable

REQUESTED BY: Corinna Speer, County Auditor

(Please print your name and title)

PHONE NUMBER/EXTENSION: 240

TIME NEEDED FOR PRESENTATION: _____

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action on the approval of accounts payable claims for purchases, services and vendors.

Received: _____

Commissioners' Agenda

Date: _____

Time: _____

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

☒ Regular Agenda :

2/24/14

☐ Supplemental Agenda: _____

☐ Special Agenda: _____

☐ Executive Session: _____

SUBJECT: _____

Cash Summary Dec. 2013

REQUESTED BY: _____

Adrian

(Please print your name and title)

PHONE NUMBER/EXTENSION: _____

X220

TIME NEEDED FOR PRESENTATION: _____

2

minutes

WORDING OF AGENDA ITEM

(Please write it the way you think it should appear) :

Discuss & approve Dec. 2013 (FY14)
Cash summary

KENDALL COUNTY SUMMARY OF CASH BALANCES

FOR THE MONTH ENDING December 31, 2013

FUNDS	BEG BALANCE	REVENUES	EXPENDITURES	*TRANSFERS IN	*TRANSFERS OUT	ENDING BALANCE
10-General	\$ 816,676.78	\$ 1,570,711.73	\$ 1,869,398.16	\$ -	\$ -	\$ 517,990.35
11-Road & Bridge	\$ (103,222.45)	\$ 57,334.60	\$ 50,408.81	\$ -	\$ -	\$ (96,296.66)
12-EMS Donations	\$ 31,647.81	\$ -	\$ 447.24	\$ -	\$ -	\$ 31,200.57
13-Courthouse Security	\$ 97,838.41	\$ 1,324.86	\$ 106.00	\$ -	\$ -	\$ 99,057.27
14-Animal Facility Donations	\$ 7,104.26	\$ 129.00	\$ 149.00	\$ -	\$ -	\$ 7,084.26
15-Lateral Road & Bridge	\$ 106,048.12	\$ -	\$ -	\$ -	\$ -	\$ 106,048.12
16-Court Reporter Service	\$ 51,213.79	\$ 585.00	\$ -	\$ -	\$ -	\$ 51,798.79
17-Hot Check	\$ 26,219.71	\$ 200.04	\$ 430.13	\$ -	\$ -	\$ 25,989.62
18-911 Project	\$ 2,699.16	\$ -	\$ -	\$ -	\$ -	\$ 2,699.16
19-Records Mgmt(Cnty Clerk)	\$ 234,413.77	\$ 3,740.00	\$ -	\$ -	\$ -	\$ 238,153.77
20-Law Library	\$ 13,400.38	\$ 1,365.00	\$ 8,116.17	\$ -	\$ -	\$ 6,649.21
21-Justice Court Technology	\$ 40,826.64	\$ 483.52	\$ 7,330.00	\$ -	\$ -	\$ 33,980.16
22-Justice Court Bldg Security	\$ 16,321.02	\$ 120.90	\$ -	\$ -	\$ -	\$ 16,441.92
23-County & District Technology	\$ 2,778.54	\$ 171.61	\$ -	\$ -	\$ -	\$ 2,950.15
24-Alternative Dispute Resolution	\$ 4,410.21	\$ 645.00	\$ -	\$ -	\$ -	\$ 5,055.21
25-District Clerk Records Mgmt	\$ 64,112.60	\$ 849.96	\$ -	\$ -	\$ -	\$ 64,962.56
26-County Clerk Rec. Archive Fund	\$ 300.00	\$ 110.00	\$ -	\$ -	\$ -	\$ 410.00
29-LEOSE Training	\$ 27,850.85	\$ -	\$ -	\$ -	\$ -	\$ 27,850.85
33-Juv Probation-State Grant	\$ 21,533.08	\$ 18,030.00	\$ 16,301.48	\$ -	\$ -	\$ 23,261.60
34-Juv Probation Title IV E	\$ 90,149.51	\$ -	\$ 104.49	\$ -	\$ -	\$ 90,045.02
35-Juvenile Probation	\$ (12,005.11)	\$ 275.37	\$ 4,687.51	\$ -	\$ -	\$ (16,417.25)
41-MVDIT Interest	\$ 1,058.63	\$ -	\$ 251.00	\$ -	\$ -	\$ 807.63
42-Special Election Fund	\$ 34,241.48	\$ -	\$ -	\$ -	\$ -	\$ 34,241.48
50-Crime Victims Grant	\$ (29,542.09)	\$ -	\$ 13,793.61	\$ -	\$ -	\$ (43,335.70)
80-Tobacco Settlement	\$ 9,991.13	\$ -	\$ -	\$ -	\$ -	\$ 9,991.13
81-Historical Commission	\$ 463.68	\$ 1,800.00	\$ -	\$ -	\$ -	\$ 2,263.68
82-Economic Development Corp.	\$ (6,250.00)	\$ -	\$ -	\$ -	\$ -	\$ (6,250.00)
84-S.O. Abandoned Vehicles	\$ 4,952.75	\$ -	\$ -	\$ -	\$ -	\$ 4,952.75
93-Texas State Fees	\$ 242,153.68	\$ 22,490.23	\$ -	\$ -	\$ -	\$ 264,643.91
60-2003 Limited Tax Ref. Bond	\$ 15,527.36	\$ 0.46	\$ -	\$ -	\$ -	\$ 15,527.82
61-2005 Limited Tax Ref. Bond	\$ 400,543.11	\$ 38,861.68	\$ -	\$ -	\$ -	\$ 439,404.79
62-2005/2007 Lim.TaxGenObBond	\$ 509,786.65	\$ 47,277.86	\$ -	\$ -	\$ -	\$ 557,064.51
63-Series 2013 Lim.Tax Bond	\$ 498,330.79	\$ 65,509.14	\$ -	\$ -	\$ -	\$ 563,839.93
70-Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
71-Herff Road Expansion	\$ 272,923.87	\$ 1.59	\$ 86,654.25	\$ -	\$ -	\$ 186,271.21
72-Land Acquisition/Parks	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
90-Trust Account	\$ 104,560.30	\$ 3.09	\$ -	\$ -	\$ -	\$ 104,563.39
96-TCDP Disaster Recovery	\$ 55,075.60	\$ 0.11	\$ 54,995.60	\$ -	\$ -	\$ 80.11
85-Local S.O. Forfeiture	\$ 4,326.38	\$ 0.03	\$ -	\$ -	\$ -	\$ 4,326.41
87-Federal S.O. Forfeiture	\$ 207,545.94	\$ 1.58	\$ 940.00	\$ -	\$ -	\$ 206,607.52
CASH BALANCES	\$ 3,866,006.34	\$ 1,832,022.36	\$ 2,114,113.45	\$ -	\$ -	\$ 3,583,915.25



Sheryl D'Spain

Kendall County Treasurer

201 E. San Antonio St., Suite 302 • Boerne, Texas 78006

(830) 249-9343 ext. 220 • Fax (830) 249-9340

sheryl.dspain@co.kendall.tx.us

DEBTS OWED BY KENDALL COUNTY

2005 Limited Tax Refunding Bond, Fund 61

<u>BALANCE DUE</u>	<u>DATE PAID</u>	<u>AMOUNT PAID</u>	<u>REMAINING BAL.</u>
\$3,503,009.38	n/a	\$0.00	\$3,503,009.38

MONTH ENDING 12/31/2013

This debt will be retired in 2021.

Examined and approved by Auditor's Office

Corinna Speer

Date

2/19/14



Sheryl D'Spain

Kendall County Treasurer

201 E. San Antonio St., Suite 302 • Boerne, Texas 78006

(830) 249-9343 ext. 220 • Fax (830) 249-9340

sheryl.dspain@co.kendall.tx.us

DEBTS OWED BY KENDALL COUNTY

2005/2007 Limited Tax General Obligation Bond, Fund 62

<u>BALANCE DUE</u>	<u>DATE PAID</u>	<u>AMOUNT PAID</u>	<u>REMAINING BAL.</u>
\$4,370,378.75	n/a	\$0.00	\$4,370,378.75

MONTH ENDING 12/31/2013

This debt will be retired in 2022.

Examined and approved by Auditor's Office

Date

Columna Speer

2/19/14



Sheryl D'Spain

Kendall County Treasurer

201 E. San Antonio St., Suite 302 • Boerne, Texas 78006

(830) 249-9343 ext. 220 • Fax (830) 249-9340

sheryl.dspain@co.kendall.tx.us

DEBTS OWED BY KENDALL COUNTY

Series 2013 Limited Tax Obligation Bond, Fund 63

<u>BALANCE DUE</u>	<u>DATE PAID</u>	<u>AMOUNT PAID</u>	<u>REMAINING BAL.</u>
\$8,329,896.33	n/a	\$0.00	\$8,329,896.33

MONTH ENDING 12/31/2013

This debt will be retired in 2023.

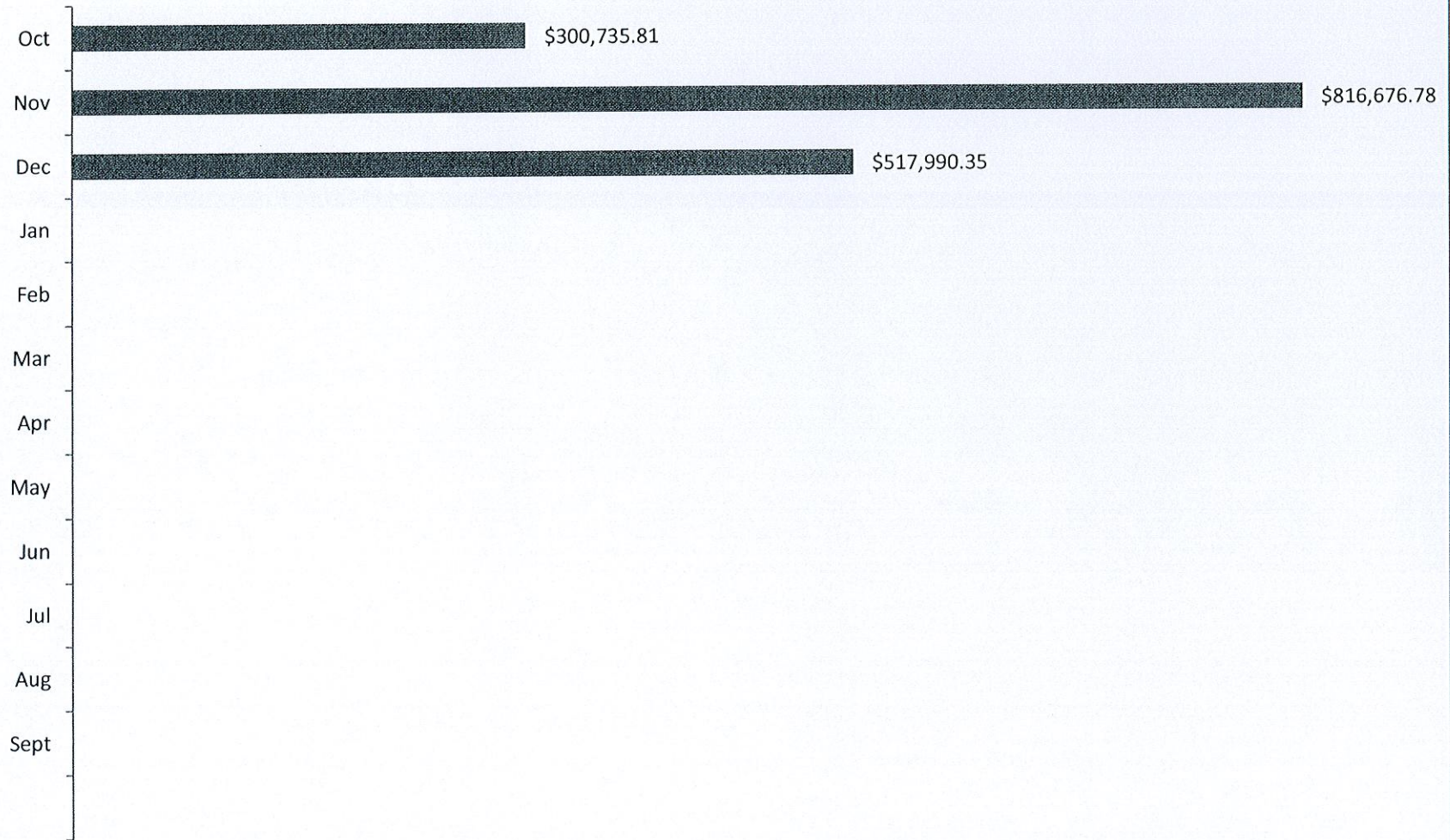
Examined and approved by Auditor's Office

Corinna Speer

Date

2/19/14

Monthly Ending Balances FY 2014



Received: _____

Commissioners' Agenda

Date: _____

Time: _____

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

☒ Regular Agenda :

2/24/14

☐ Supplemental Agenda: _____

☐ Special Agenda: _____

☐ Executive Session: _____

SUBJECT: Investment Report 1st Qtr FY 2014

REQUESTED BY: ADPain
(Please print your name and title)

PHONE NUMBER/EXTENSION: X220

TIME NEEDED FOR PRESENTATION: 2 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Discuss & approve 1st Qtr FY 2014
Oct, Nov & Dec 2013 Investment
Report

Kendall County Investment Summary FY 2014

INTEREST ON INVESTMENTS

1st QTR Oct.-Dec.

Total interest on Frost accounts	\$	184.17
Total interest on Logic Accounts	\$	5,185.99
Total interest on savings account	\$	151.24
Total interest on CD's	\$	2,718.75
TOTAL INTEREST	\$	8,240.15

TOTAL INVESTMENTS at QTR END

Total investments in Logic	\$	21,903,606.29
Total investment in Savings	\$	200,000.00
Total invesment in CD's	\$	1,550,000.00
TOTAL INVESTMENTS	\$	23,653,606.29

Investment report examined and approved by the Auditor's office

Corinna Speer

Date:

2/19/14

Investment report prepared by the Treasurer

[Signature]

Date:

1/31/14

FROST BANK INTEREST FY 2014

1ST Qtr Oct-Dec FY 2014	Oct. Int	Nov. Int.	Dec. Int	Total Qtr Int Earned	
	0.01%	0.01%	0.01%		
Account Name					
General (10)	\$17.29	\$17.23	\$16.57	\$51.09	
Ambulance Collections	\$0.90	\$0.73	\$0.22	\$1.85	
Local (85)	\$0.03	\$0.03	\$0.03	\$0.09	
Federal (87)	\$1.60	\$1.54	\$1.58	\$4.72	
2003 Ltd Tax Ref Bond (60)	\$1.05	\$1.02	\$0.46	\$2.53	
2005 Ltd Tax Ref Bond (61)	\$12.00	\$21.94	\$6.03	\$39.97	
05/07 Ltd Tax 03 Bond (62)	\$16.51	\$28.07	\$7.66	\$52.24	
2013 Lim Tax Oblig (63)	\$0.00	\$0.00	\$8.44	\$8.44	
Herff Road Project (71)	\$2.36	\$2.09	\$1.59	\$6.04	
TCDP (96)	\$0.00	\$0.03	\$0.11	\$0.14	
Trust Account (90)	\$7.10	\$6.87	\$3.09	\$17.06	
Total	\$58.84	\$79.55	\$45.78	\$184.17	

Logic FY 2014

1st Quarter FY 2014 Oct-Dec	Beginning Balance	Oct. Int. .1183%	Nov. Int. .1085%	Dec. Int. .0965%	Deposits	Withdrawals	Ending Qtr. Balance
General	\$6,874,228.57	\$751.61	\$1,211.72	\$1,178.36	\$7,500,000.00		\$14,377,370.26
Cert. of OB 97	\$121,728.81	\$12.24	\$10.87	\$9.97			\$121,761.89
Cert. of OB 93	\$148,984.55	\$14.97	\$13.27	\$12.23			\$149,025.02
Herff Road Project	\$7,200,907.73	\$723.59	\$642.49	\$590.34			\$7,202,864.15
Tobacco Settlement	\$52,570.64	\$5.30	\$4.70	\$4.33			\$52,584.97
TOTAL	\$14,398,420.30	\$1,507.71	\$1,883.05	\$1,795.23	\$7,500,000.00		\$21,903,606.29

INVESTMENTS FY 2014

1st Qtr FY 2014 Oct-Dec	ACCT NUMBER	INTEREST RATE	BEG. BALANCE	Oct. Int.	Deposit	ENDING BALANCE
Centennial	32535	0.30%	\$200,000.00	\$151.24		\$200,000.00
* Savings interest sent to the County						

CD INVESTMENT LIST

BANK NAME	ACCT NUMBER	AMOUNT	MATURITY DATE	INTEREST PAID BACK TO COUNTY	INTEREST RATE
Bank of Sonora	51143	\$250,000.00	1/3/2014	Qtr	0.40%
Blanco	20521	\$250,000.00	1/4/2014	Qtr	0.55%
Blanco	20647	\$250,000.00	5/27/2014	Qtr	0.90%
Centennial Bank (HCSB)	46027	\$50,000.00	11/4/2014	Qtr	0.80%
Hondo	50946	\$250,000.00	5/5/2015	Qtr	0.80%
Randolph Brooks	621949	\$250,000.00	1/9/2014	Monthly	0.61%
Security Service	9080	\$250,000.00	1/19/2014	Monthly	0.90%

CD Interest FY 2014

1st Qtr FY 2014 October-December					Total CD interest earned
BANK NAME	ACCT NUMBER	Oct. Int.	Nov. Int.	Dec. Int.	
Bank of Sonora	51143			\$ 260.28	\$ 260.28
Blanco	20521			\$ 346.57	\$ 346.57
Blanco	20647			\$ 567.12	\$ 567.12
Centennial	46027		\$ 100.82		\$ 100.82
Hondo	50946			\$ 498.63	\$ 498.63
Randolph Brooks	621949	\$ 129.52	\$ 125.34	\$ 129.52	\$ 384.38
Security Service	9080	\$ 184.93	\$ 191.09	\$ 184.93	\$ 560.95
				Total Int	\$ 2,718.75

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : 02-24-2014
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Burn Ban

REQUESTED BY: Darrel L. Lux, County Judge / Jeffery Fincke, Fire Marshal
(Please print your name and title)

PHONE #/EXT: 213 TIME NEEDED FOR PRESENTATION: 5 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action on the burn ban (Authority Section 352.081, Texas Local Government Code).

Received: _____

Commissioners' Agenda

Date: _____

Time: _____

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

☒ Regular Agenda :

02.24.14

☐ Supplemental Agenda: _____

☐ Special Agenda: _____

☐ Executive Session: _____

SUBJECT: Kendall County Policy Manual

REQUESTED BY: Juanita Espino
(Please print your name and title)

PHONE NUMBER/EXTENSION: 600

TIME NEEDED FOR PRESENTATION: 5

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

consideration and action to approve
the modifications to the Kendall
County Policy Manual.

3.06 BEREAVEMENT LEAVE

FAMILY BEREAVEMENT LEAVE

Regular full-time and regular part-time employees shall be allowed up to **40 hours** of leave, per occurrence, with pay for the death of the following family members: spouse, child, parent, grandchild, great grandchild and parent-in-law.

Regular full-time and regular part-time employees shall be allowed up to **24 hours** of leave, per occurrence, with pay for the death of the following family members: brother, sister, grandparent, great grandparent, brother-in-law, sister-in-law, uncle, aunt, niece, nephew and first cousin.

OTHER BEREAVEMENT LEAVE

Regular full-time and regular part-time employees may be allowed time off with pay, up to a maximum of four hours, per occurrence or up to 16 hours per calendar year, to attend the funeral of a relative who is not a member of the immediate family, or the funeral of a friend.

In the event of the death of a county employee or someone closely associated with Kendall County, a department head or elected official may approve representation at the funeral. Those who attend at the direction of their elected official or department head are representing Kendall County, and therefore their hours will be considered worked hours.

ADDITIONAL LEAVE

If leave is needed beyond the limits set in this policy it may be charged to available vacation, compensatory time or leave without pay. Funeral leave cannot be accumulated or carried forward.

NOTIFICATION

Employees shall notify their supervisor as early as possible concerning bereavement leave absence. The supervising department head must approve funeral leave timing and duration of funeral leave.

3.07 MILITARY LEAVE

It is the policy of the county to grant military leave of absence in accordance with applicable law and to enable employees to participate in the military Reserves and National Guard.

Kendall County regular full-time and regular part-time employees who are members of the National Guard or Active Reserve Branches of the United States Armed Forces shall be allowed up to 15 days off per federal fiscal year with pay to attend authorized training sessions and exercises. The 15-day paid military leave shall apply to the Federal Fiscal year and any unused balance at the end of the year shall not be carried forward into the next Federal Fiscal year.

Pay for attendance at Reserve or National Guard training sessions or exercises shall be authorized only for periods which fall within the employee's normal work schedule. An employee may use annual leave, earned compensatory time, or leave without pay if they must

attend Reserve or National Guard Training sessions or exercises in excess of the 15-day maximum.

An employee going on military leave shall provide his or her supervisor with a set of orders within two business days after receiving them.

While an employee who receives a military leave of absence serves in the military, the department head shall fill the person's position in the department in accordance with this section. The employee who fills the position is subject to replacement by the person who received the military leave at the time such person returns to active duty in the department.

Upon termination of active military service, an employee who receives a military leave of absence is entitled to be reinstated to the position that the person held with the county at the time the leave of absence was granted or to an equivalent position if the original position no longer exists, provided that the person;

1. Receives an honorable discharge;
2. Remains physically and mentally fit to discharge the duties of that position; and
3. Makes an application for reinstatement within 90 days after the date the person is discharged from military service.

On reinstatement, the employee shall receive full seniority credit for the time spent in the military service. Any cost of living increases in salary given to county employees during the time that an individual is absent on military leave shall also be given to the absent employee upon his return to employment.

Employees absent on military leave shall not accrue vacation leave or sick leave or be entitled to health, dental, life insurance or retirement contributions for themselves or their dependents during the period of their absence unless the employees elect to continue such coverage at their own expense. In such case, premiums must be paid to the Human Resources Department on or before the first day of each month or such coverage will lapse.

3.08 INCLEMENT WEATHER DAYS AND EMERGENCIES

It is the policy of Kendall County that regular full-time and regular part-time employees unable to report for work due to inclement weather (flooding, snow, ice or other adverse weather condition) or some other condition that renders travel unsafe, not be penalized for their absence and that those employees who do report for work in such conditions be compensated for their attendance.

1. The County Judge, for Kendall County employees not serving under an **elected official and elected officials** for employees under their supervision, are authorized to make a determination when weather conditions are so severe that it is unsafe for employees to travel from their residences to their assigned work station. Whenever possible, information will be disseminated over local radio and television stations and a recording placed on the County Courthouse telephone system and the county website (www.co.kendall.tx.us) stating whether or not employees will be expected to report for work and any exceptions to the general determination.

which requires such a license shall notify his or her supervisor or department head of any change in the status of that license and shall be subject to possible job change or termination of employment if that license expires, is suspended or revoked. An employee whose job involves operation of a vehicle or equipment requiring such a license, who is deemed uninsurable by the county's vehicle insurance carrier even though the employee's license has not been revoked or suspended, shall be subject to possible job change or termination of employment.

ACCIDENTS

Any employee involved in an accident while operating any county equipment shall immediately report the accident to his or her supervisor or department head. A written accident report shall be prepared by the employee and provided to his or her supervisor and a copy to the County Auditor within 48 hours of the incident.

4.17 OPERATION OF MOTOR VEHICLES

POLICY

It is the policy of the county that all persons required to operate motor vehicles in performance of county duties do so in a safe and lawful manner and those county vehicles are not used for personal purposes.

LICENSE AND INSURANCE

All persons required to operate motor vehicles (whether employee owned or county owned) in performance of county business must possess the appropriate driver's license and insurance. Employees using their own vehicles on county business must carry at least the minimum amount of liability insurance required by law. County vehicles should be used for travel on county business whenever possible. Any county employee whose duties require the operation of a motor vehicle, but who does not possess the appropriate driver's license and/or the required insurance or is not insurable shall be terminated from employment. Such discharge is not disciplinary and the employee is not entitled to pursue a grievance.

DISABILITY

A county employee whose duties involve the operation of a motor vehicle and who becomes physically or mentally unable to safely operate a motor vehicle may be transferred to another position within the county, if one is available, or terminated from employment, provided that any procedures required by any law or regulation are followed. Such termination is not disciplinary and the employee is not entitled to pursue a grievance.

CONVICTIONS

Any county employee required to operate a motor vehicle in performance of county business who is convicted of any of the following violations may be subject to termination of employment. (A plea of guilty or nolo contendere or being placed on probation or deferred adjudication is considered the same as a conviction for the purposes of this policy.)

1. Driving while intoxicated or under the influence of drugs or alcohol;
2. Hit and run, failure to stop and render aid, failure to stop and provide information;

3. Any offense concerning the negligent or unlawful operation of a motor vehicle that results in death or bodily injury to any person; and
4. Operating a motor vehicle without a driver's license or with an improper, invalid or suspended driver's license.

TRAFFIC VIOLATIONS

Any county employee whose duties require the operation of a motor vehicle and who is involved in the following situations may be subject to termination of employment.

1. Two or more moving violations within a period of one year,
2. Two or more at fault accidents within any period of employment with the county;
3. One at fault accident and moving violation during any period of employment with the county;
4. One negligent collision resulting in serious bodily injury to any person (hospitalization or death) or extensive property damage to any property.

REPORTING COLLISIONS

Any county official or employee who is involved in a motor vehicular collision, regardless of how minor, while operating a motor vehicle on county business, shall, if physically able, immediately report the collision to the appropriate law enforcement agency and make a report of such incident to his or her immediate supervisor and to the County Auditor within two **days** following the occurrence of such event.

REPORTING VIOLATIONS

Any county employee whose duties require the operation of a county motor vehicle and who is convicted of a moving violation, whether or not he or she is operating a county vehicle at the time, shall report the conviction to his or her department head and the County Auditor **within 48 hours**.

PROHIBITED USE

1. County vehicles shall not be driven out of the county except on official county business and then, only with prior approval of the Commissioners Court, elected official or department head involved.
2. County vehicles shall not be used to transport family members or acquaintances of the official or employee concerned, unless involved in approved activities.
3. County vehicles shall not be used for personal errands or for personal travel. Except as approved by the Commissioners Court, county vehicles shall not be driven to and from the residence of the official or employee concerned outside of Kendall County. Except as approved by the Commissioners Court, county vehicles shall not be driven to secondary employment locations outside of Kendall County.

Received: _____

Commissioners' Agenda

Date: _____

Time: _____

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : February 24, 2014
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Amending Plat Alamo Springs part of Lot 13 and Lot 14, Block 8

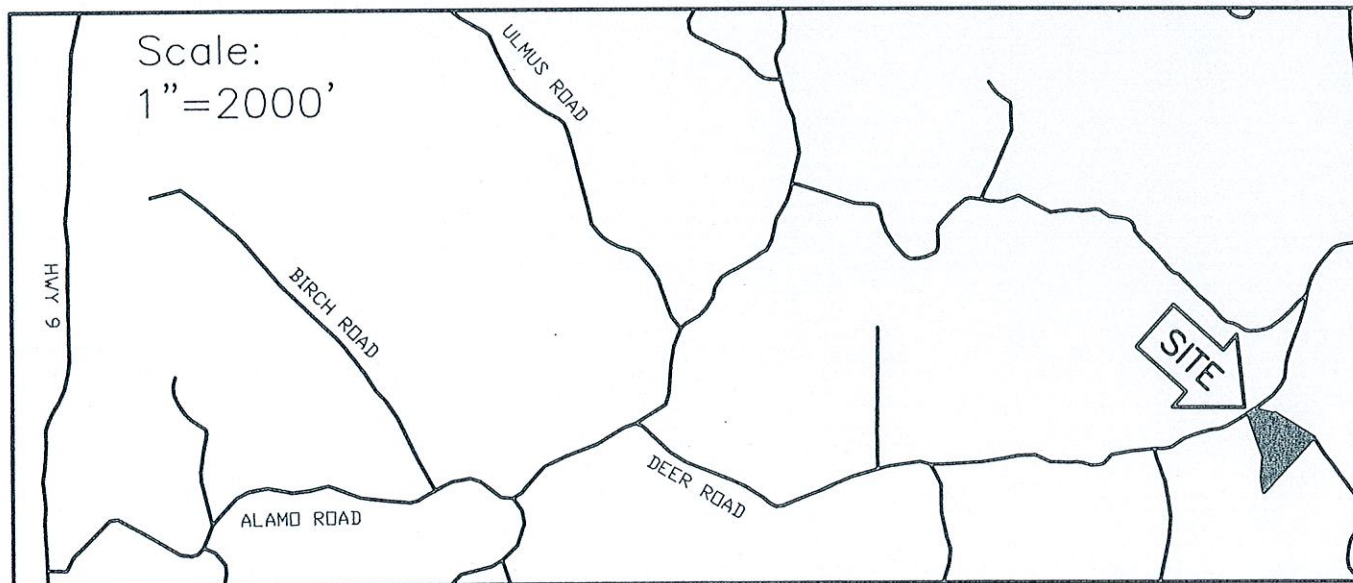
REQUESTED BY: Richard Tobolka – Development Manager
(Please print your name and title)

PHONE NUMBER/EXTENSION: _____ ext. 250

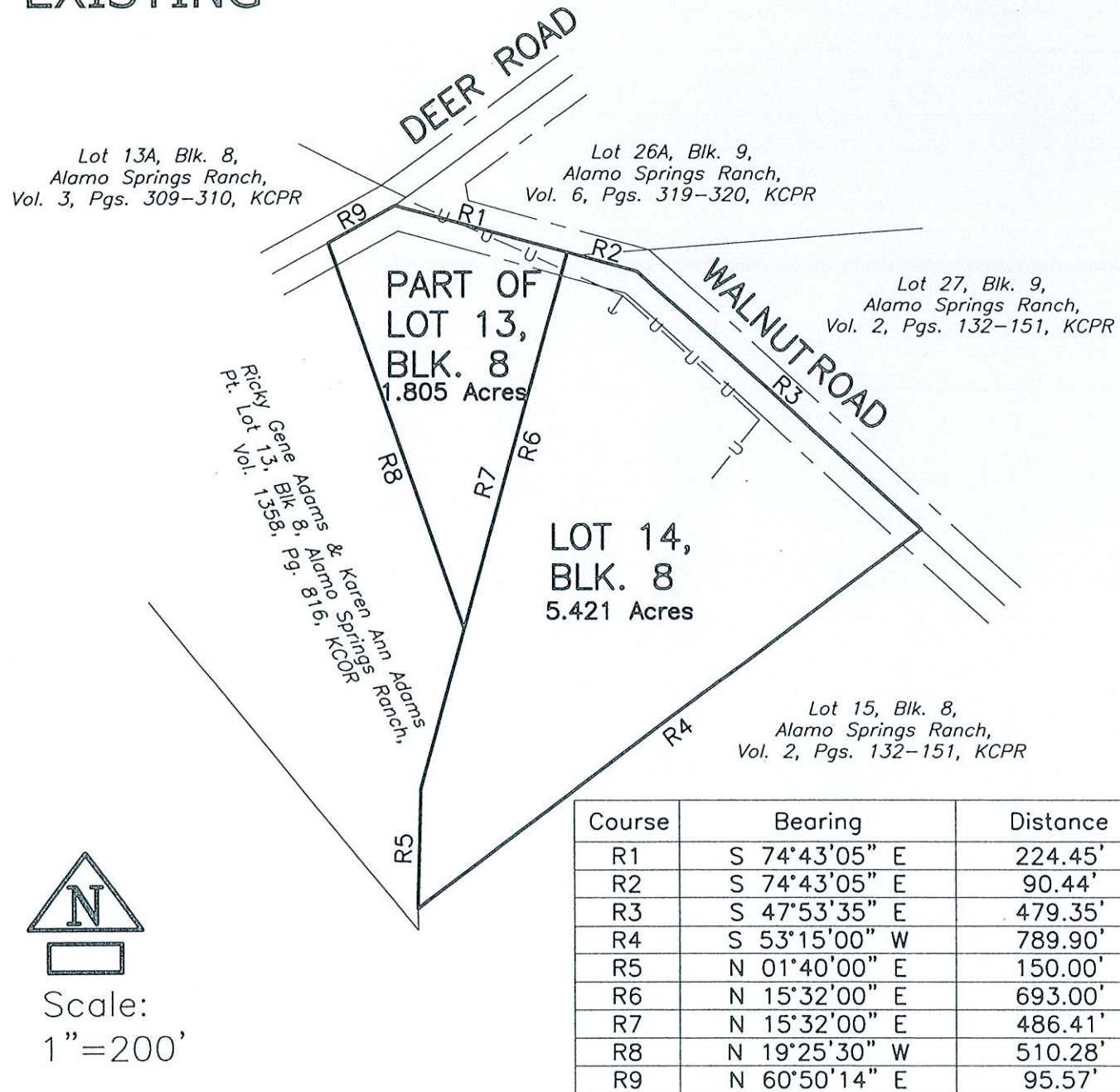
TIME NEEDED FOR PRESENTATION: 5 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action on an Amending Plat of part of Lot 13 and Lot 14, Block 8, Alamo
Springs Ranch, Kendall County Texas into Lot 14A in accordance to section 209 of
the Kendall County Development Rules and Regulations (Clinton & Melissa Delafield)



EXISTING



AMENDED

Monumentation Ties

Course	Bearing	Distance
X1	S 18°49'12" E	30.46'
X2	S 06°44'11" E	32.36'
X3	S 16°08'24" W	30.00'
X4	S 29°10'51" W	30.88'
X5	S 53°44'24" W	30.54'
X6	S 18°49'12" E	0.50'

Lot 13A, Blk. 8,
Alamo Springs Ranch,
Vol. 3, Pgs. 309-310, KCPR

Lot 26A, Blk. 9,
Alamo Springs Ranch,
Vol. 6, Pgs. 319-320, KCPR

Lot 27, Blk. 9,
Alamo Springs Ranch,
Vol. 2, Pgs. 132-151, KCPR

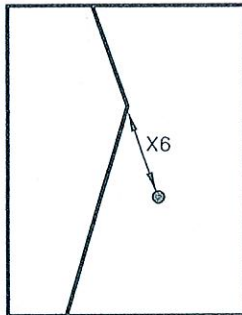
Ricky Gene Adams
pt. Lot 13, Blk. 8,
Vol. 1, Pgs. 135-136, KCPR
Adams & Karen Ann Adams
Alamo Springs Ranch,
Vol. 8, Pg. 816, KCPR

**LOT 14A,
BLK. 8**
7.26 Acres

See Detail

Lot 15, Blk. 8,
Alamo Springs Ranch,
Vol. 2, Pgs. 132-151, KCPR

Detail
Scale: 1"=1'



Scale:
1"=200'

Course	Bearing	Distance
L1	S 53°44'24" W	791.78'
L2	N 02°15'20" E	149.97'
L3	N 16°08'24" E	208.13'
L4	N 18°49'12" W	510.33'
L5	N 61°14'44" E	95.34'
L6	S 74°43'06" E	224.91'
L7	S 74°33'16" E	90.27'
*L8	S 47°04'59" E	480.33'

Received: _____

Commissioners' Agenda

Date: _____

Time: _____

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : February 24, 2014
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Amending Plat Comfort Lots 104B and 104C

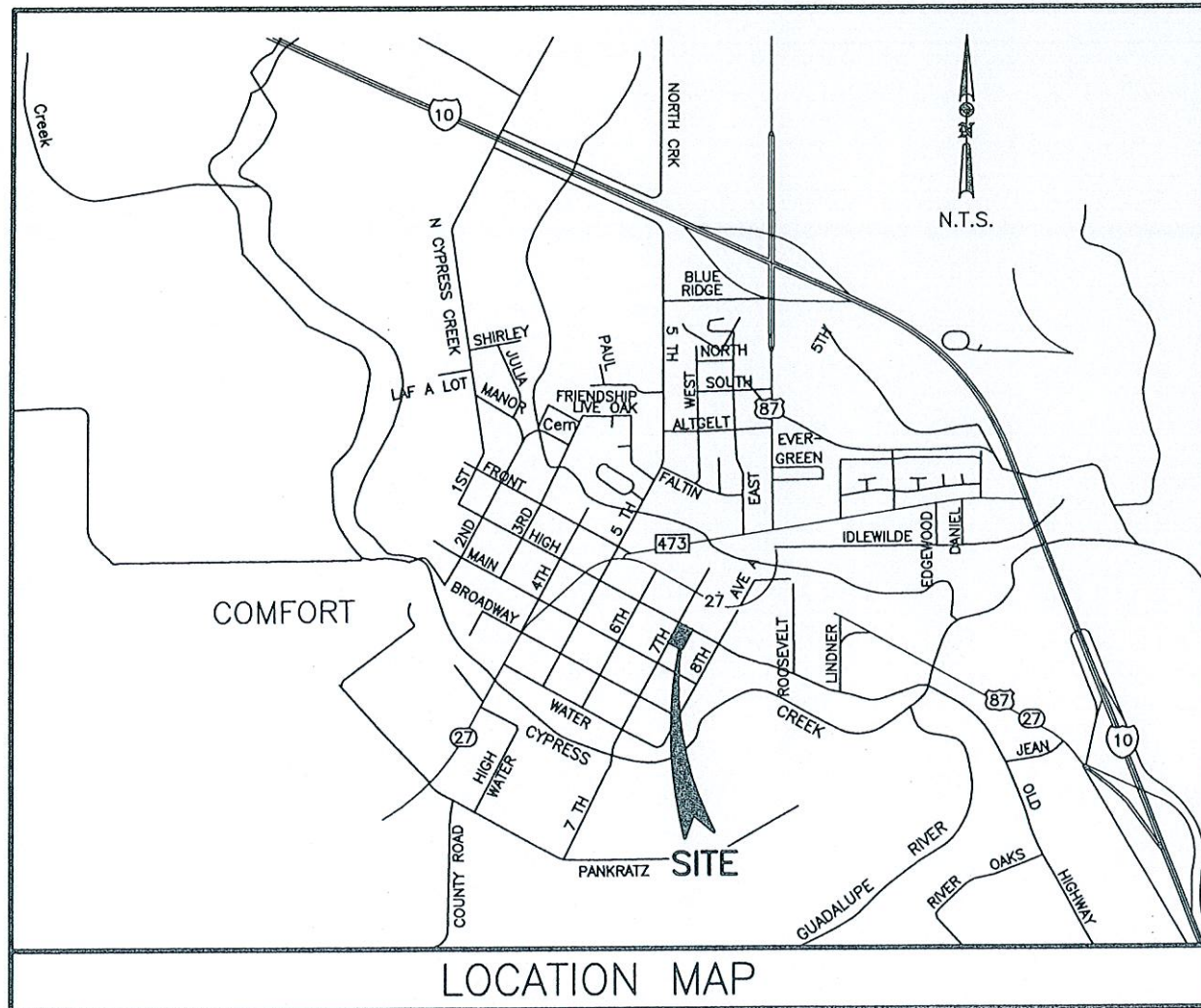
REQUESTED BY: Richard Tobolka – Development Manager
(Please print your name and title)

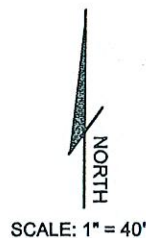
PHONE NUMBER/EXTENSION: _____ ext. 250

TIME NEEDED FOR PRESENTATION: 5 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action on an Amending Plat of Lots 104B and 104C of Comfort, Kendall
County Texas into Lots 104B-1 and 104C-1 in accordance to section 209 of the Kendall County
Development Rules and Regulations. The purpose of the amending plat is to move common lot
line to eliminate a building encroachment. (Comfort Public Library, Timothy and Lisa Dewitt)
Kenneth Rusch, Commissioner Pct. 4





SEVENTH STREET

HIGH STREET

SEVENTH STREET

HIGH STREET

LOT 104B
0.098 ACRES

LOT 104C
0.235 ACRES

PART OF LOT 104
YVONNE H. HELWIG
VOLUME 114 PAGES 783-784
DEED RECORDS
0.1829 ACRES

PART OF LOT 103
WILLIAM H. MEYER & HELLEN L. MEYER
VOLUME 275 PAGES 696-699
OFFICIAL RECORDS
0.3804 ACRES

LOT 145

LOT 104B-1
0.101 ACRES

LOT 104C-1
0.232 ACRES

PART OF LOT 104
YVONNE H. HELWIG
VOLUME 114 PAGES 783-784
DEED RECORDS
0.1829 ACRES

PART OF LOT 103
WILLIAM H. MEYER & HELLEN L. MEYER
VOLUME 275 PAGES 696-699
OFFICIAL RECORDS
0.3804 ACRES

LOT 145

EXISTING CONDITION OF:

LOT 104B AND 104C RECORDED IN VOLUME 7, PAGE 105,
PLAT RECORDS, KENDALL COUNTY, TEXAS.

AMENDING PLAT:

ESTABLISHING LOT 104B-1 CONTAINING 0.101
ACRES AND 104C-1 CONTAINING 0.232 ACRES
BEING ALL OF LOTS 104B AND 104C OF THE TOWN
OF COMFORT RECORDED IN VOLUME 7, PAGE 105,
PLAT RECORDS, KENDALL COUNTY, TEXAS.

Received: _____

Commissioners' Agenda

Date: _____

Time: _____

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : 02/24/14
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Resolution and Lease for R&B Motor Grader

REQUESTED BY: Corinna Speer, County Auditor
(Please print your name and title)

PHONE NUMBER/EXTENSION: 240

TIME NEEDED FOR PRESENTATION: _____

WORDING OF AGENDA ITEM (Please write it the way you think it should appear) :

Consideration and action on the approval of a lease agreement and
accompanying resolution for the purpose of financing a motor grader with
Capital City Leasing.



CAPITAL CITY LEASING, INC.
13170G Pond Springs Road
Austin, Texas 78729

LEASE M14-02

GOVERNMENTAL
LEASE/PURCHASE AGREEMENT (INSTALLMENT SALE AGREEMENT)

DEFINITIONS:

- (a) Lease purchase agreement means installment sales agreement. (b) Lessor means secured party.
(c) Lessee means debtor. (d) Lease means installment sales agreement.

This Governmental Lease/Purchase Agreement (the "Lease") is made and entered into on this date by and between Capital City Leasing, Inc., with offices at 13170G Pond Springs Road, Austin, Texas 78729 (herein called the "Lessor"), and the County of Kendall with its principal address at 201 E. San Antonio Street, Boerne, Texas 78006 (herein called the "Lessee"), wherein it is agreed as follows:

1. LEASE OF EQUIPMENT. Subject to the terms and conditions hereof, Lessor agrees to lease to Lessee and Lessee agrees to lease from Lessor the equipment described in Exhibit A, a copy of which is attached hereto and incorporated herein, together with all replacement parts, repairs, additions and accessories incorporated therein or affixed thereto (herein collectively called the "Equipment").

2. DELIVERY AND ACCEPTANCE. At the request of Lessee, Lessor agrees to order the Equipment from the supplier of such Equipment, but shall not be liable for specific performance of this Lease or for damages if for any reason the supplier delays or fails to supply the Equipment. The Equipment to be delivered at the location specified in Exhibit A ("Equipment Location"). Lessee shall pay all transportation and other costs, if any, incurred in connection with the delivery and installation of the Equipment. Any delay in such delivery shall not affect the validity of this Lease. Lessee shall accept the Equipment as soon as it has been delivered and is operational, or as soon as any manufacturer or vendor pre-acceptance test period has expired. Unless Lessee notifies Lessor of a problem with the Equipment, Lessee's acceptance shall be deemed effective no later than thirty (30) days following delivery of the Equipment. Lessee shall evidence its acceptance of the Equipment by executing and returning to Lessor a delivery and acceptance certificate in the form of Exhibit B attached hereto and made a part hereof (the "Acceptance Certificate"); notwithstanding the foregoing, in no event shall Lessee's failure to evidence its acceptance affect the validity of this Lease. Lessee hereby authorizes Lessor to add to this Lease and to any other description of the Equipment the serial number of each item of Equipment when available.

3. TERM. This Lease shall become effective upon the execution hereof by Lessee and Lessor. The initial term of this Lease shall commence on the date Lessee executes the Acceptance Certificate (the "Start Date") through the end of Lessee's fiscal year containing the Start Date and, unless earlier terminated as expressly provided for in this Lease, shall be automatically renewed on a year-to-year basis for the number of annual fiscal periods necessary to comprise the lease term as set forth in Exhibit C attached hereto and made a part hereof (the "Lease Term").

4. PAYMENTS. Lessee agrees to pay to Lessor or any Assignee (as defined in Section 22 below) the payments for the Equipment as set forth in Exhibit C (the "Payments"). A portion of each Payment is paid as and represents the payment of interest as set forth in Exhibit C. The Payments shall be payable, without notice or demand, at the office of Lessor (or such other place as Lessor or any Assignee may designate in writing, from time to time) and shall commence on the Start Date or as otherwise set forth in Exhibit C, and the remaining Payments shall be payable on the same date of each consecutive month or quarter or semiannual or annual period thereafter (as designated in Exhibit C) for the duration of the Lease Term. Any notice, invoicing, purchase orders, quotations or forms or procedures required by Lessee as a condition precedent to payment shall be fully explained and provided to Lessor or any Assignee sufficiently in advance of the payment due date for the completion thereof by Lessor or any Assignee prior to such payment date. To the extent permitted by applicable law, whenever any portion of a Payment is received by Lessor or its Assignee more than ten (10) days from the due date, Lessee shall pay to Lessor or its Assignee, on demand, the greater of twenty-five dollars (\$25.00) or five percent (5%) of such overdue amount (as a service and handling fee). EXCEPT AS SPECIFICALLY PROVIDED IN SECTION 8 HEREOF, THE PAYMENTS SHALL BE ABSOLUTE AND UNCONDITIONAL IN ALL EVENTS AND WILL NOT BE SUBJECT TO ANY SETOFF, DEFENSE, COUNTERCLAIM, ABATEMENT OR RECOUPMENT FOR ANY REASON WHATSOEVER.

5. AUTHORITY AND AUTHORIZATION. Lessee represents, warrants and covenants that, subject to the good faith and fair dealing provisions of Paragraph 27, (a) it shall do or cause to be done all things necessary to preserve and keep in full force and effect (i) its existence, and (ii) the Lease; (b) it has complied with all bidding and budgeting requirements where necessary and by due notification has presented this Lease for approval and adoption as a valid obligation on its part and that all requirements have been met and procedures have been followed to ensure the enforceability of the Lease; (c) it has sufficient appropriations or other funds available to pay all amounts due hereunder for the current fiscal period; (d) no event has occurred and no condition exists which, upon the execution of this Lease or with notice or the passage of time or both, would constitute a default under any debt, revenue or purchase obligation which it has issued or to which it is a party (the "Obligation") nor has it been in default under any Obligation at any time during the past five (5) years, and (e) no lease, rental agreement or contract for purchase, to which Lessee has been a party, at any time during the past five (5) years, has been terminated by Lessee as a result of insufficient funds being appropriated in any fiscal period.

6. LESSEE CERTIFICATION. Lessee warrants and covenants that (i) it is a governmental entity, agency, or political subdivision thereof, within the meaning of Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"), and the related regulations and rulings thereunder, (ii) Lessee's obligation under this Lease constitutes an enforceable obligation issued by or on behalf of a governmental entity, agency, or political subdivision thereof, such that any interest income derived under this Lease and due Lessor or its Assignee, including, but not limited to, those amounts designated as interest in Exhibit C, shall not be includable in the gross income of Lessor, its Assignee or any participants with such for the purposes of federal income taxation; (iii) this Lease represents a valid deferred payment obligation of Lessee for the amount herein set forth; (iv) Lessee has the legal capacity to enter into this Lease and is not in contravention of any state, county, district, city or town statute, rule, regulation or other governmental provision; (v) during the Lease Term, the Equipment shall not be used in a trade or business of any other person or entity; and (vi) Lessee shall complete and file on a timely basis, Internal Revenue Service form 8038g or 8038gc, as appropriate, in the manner set forth in Section 149(e) of the Code.

7. APPROPRIATIONS AND ESSENTIAL USE. Lessee reasonably believes that sufficient funds will be available to make all Payments during the Lease Term. Lessee intends to make the Payments for the full Lease Term if funds are legally available therefore and in that regard Lessee represents that: (a) the use of the Equipment is essential to its proper, efficient and economic functioning or to the services that it provides to its citizens; (b) Lessee has an immediate need for and expects to make immediate use of substantially all the Equipment, which need is not temporary or expected to diminish in the foreseeable future; and (c) the Equipment shall be used by the Lessee only for the purpose of performing one or more of its governmental or proprietary functions consistent with the permissible scope of its authority. Lessee has considered that this agreement contemplates a term of several fiscal periods and that newer improved equipment for Lessee's purpose may become available for purchase, lease or use.

8. NON APPROPRIATION OF FUNDS. In the event sufficient funds are not appropriated, budgeted or otherwise available for the lease of the Equipment for any subsequent fiscal period in which the Payments for the Equipment are due under this Lease, then Lessee shall, not less than sixty (60) days prior to the end of such applicable fiscal period, in writing, notify Lessor and any Assignee of such occurrence. This Lease shall thereafter terminate and be rendered null and void on the last day of the fiscal period for which appropriations were made without penalty, liability or expense to the Lessee of any kind, except as to (i) the portions of the payments therein agreed upon for which funds shall have been appropriated and budgeted or are otherwise available and (ii) Lessee's other obligations and liabilities under this Lease relating to, accruing or arising prior to such termination. In the event of such termination, Lessee agrees to peaceably surrender possession of the Equipment to Lessor or its Assignee on the date of such termination, packed for shipment in accordance with manufacturer's specifications and eligible for manufacturer's maintenance, and freight prepaid and insured to any location in the continental United States designated by Lessor, all at Lessee's expense. Lessor or its Assignee may exercise all available legal and equitable rights and remedies in taking possession of the Equipment. Lessee understands and agrees that Lessee's termination of this Lease shall not release Lessee of any obligation, representation or covenant arising or made prior to the termination date. In the event it is determined that the provisions of this paragraph conflict or contradict any other provision of the Lease such that the meaning or intent is unclear or ambiguous, then, in that event, the provisions of this paragraph will control over the provisions of any other paragraph herein.

9. LIMITATION ON WARRANTIES. LESSEE HAS SELECTED BOTH THE EQUIPMENT AND THE VENDOR(S) FROM WHOM LESSOR IS TO PURCHASE THE EQUIPMENT IN RELIANCE HEREON. LESSEE ACKNOWLEDGES AND AGREES THAT THE EQUIPMENT IS OF A SIZE, DESIGN AND CAPACITY SELECTED BY LESSEE, THAT LESSOR IS NOT A MANUFACTURER, VENDOR OR DISTRIBUTOR OF SUCH EQUIPMENT, AND THAT LESSOR HAS NOT MADE, AND DOES NOT HEREBY MAKE, ANY REPRESENTATION, WARRANTY OR COVENANT, EXPRESS OR IMPLIED, WITH RESPECT TO THE MERCHANTABILITY, CONDITION, QUALITY, DURABILITY, DESIGN, OPERATION, FITNESS OR USE, OR SUITABILITY OF THE EQUIPMENT IN ANY RESPECT WHATSOEVER OR IN CONNECTION WITH OR FOR THE PURPOSES AND USES OF LESSEE, OR ANY OTHER REPRESENTATION, WARRANTY OR COVENANT OF ANY KIND OR CHARACTER, EXPRESS OR IMPLIED, WITH RESPECT THERETO AND LESSOR SHALL NOT BE OBLIGATED OR LIABLE FOR ACTUAL, INCIDENTAL, CONSEQUENTIAL OR OTHER DAMAGES OF OR TO LESSEE OR ANY OTHER PERSON OR ENTITY ARISING OUT OF OR IN CONNECTION WITH THE EQUIPMENT, INCLUDING BUT NOT LIMITED TO THE USE, PERFORMANCE OR MAINTENANCE OF THE EQUIPMENT. Lessor hereby assigns to Lessee during the Lease Term, to the extent permitted by law, all manufacturer's warranties, if any, that it may have, express or implied, with respect to the Equipment, and Lessor authorizes Lessee to obtain the customary services furnished in connection with such warranties at Lessee's expense. Lessor authorizes Lessee, to the extent permitted by law, to enforce in its own name any warranty, representation or other claim enforceable against the manufacturer. Lessor assumes no responsibility for shipment, delivery, installation or maintenance, and all claims of Lessee with respect thereto, whether for delay, damage or otherwise, shall be made against the manufacturer. Lessor at its option, may provide in its purchase order that any of such claims may be made by Lessee directly against the manufacturer. The obligation of Lessee to pay the Rental Payments as defined in Section 4 shall not be abated, impaired or reduced by reason of any claims of Lessee with respect to the equipment, including but not limited to its condition, quality, workmanship, delivery, shipment, installation, defects or otherwise.

10. TITLE; SECURITY AGREEMENT. Title to the Equipment is deemed to be with the Lessee so long as no Event of Default pursuant to Section 19 below has occurred and/or this Lease has not been terminated pursuant to the provisions of Section 8 above. Upon the earlier of (i) termination of this Lease in accordance with Section 8 above or (ii) the occurrence of an Event of Default by Lessee pursuant to Section 19 below, title shall revert immediately in and shall revert to Lessor free of any right, title or interest of Lessee unless Lessor elects otherwise. In order to secure all of its obligations hereunder, Lessee hereby (a) grants to Lessor a first and prior security interest in any and all rights, title and interest of Lessee in the Lease, the Equipment and in all additions, attachments, accessions, accessories, replacements, improvements and substitutions thereto, now or thereafter acquired, together with all rents, issues, income, profits and proceeds thereof, including insurance proceeds; (b) agrees that this Lease may be filed as a financing statement evidencing such security interest; and (c) agrees to execute and deliver all financing statements, certificates of title and other instruments necessary or appropriate to evidence and perfect such security interest. Lessee further agrees that the Uniform Commercial Code shall apply as between the parties hereto and any Assignee of Lessor.

11. PERSONAL PROPERTY. The Equipment is and shall remain, personal property and shall not be deemed to be affixed or attached to real property or any building thereon. If requested by Lessor, Lessee shall, at its expense, furnish to Lessor a landlord or mortgagee waiver with respect to the Equipment.

12. USE; REPAIRS. Lessee shall use the Equipment in a careful manner for the use contemplated by the manufacturer of the Equipment and shall comply with all laws, ordinances, insurance policies and regulations relating to, and shall pay all costs, claims, damages, fees and charges arising out of its possession, use or maintenance. Lessee, at its sole cost and expense, shall maintain the Equipment according to the manufacturer's recommended guidelines or the equivalent and meet any and all recertification requirements and shall furnish proof of such maintenance, if requested by Lessor and shall furnish all needed servicing and parts, which parts shall become part of the Equipment. If the Equipment is such as is customarily covered by a maintenance agreement, Lessee shall furnish Lessor with a maintenance agreement with a party satisfactory to Lessor.

13. ALTERATIONS. Lessee shall not make any alterations, additions or improvements to the Equipment without Lessor's prior written consent, and any permitted alteration or attachment which cannot be readily removed without damaging the Equipment's originally intended function or value shall become part of the Equipment.

14. LOCATION; INSPECTION. The Equipment shall not be removed from, or if the equipment consists of rolling stock, its permanent base shall not be changed from the Equipment Location without Lessor's prior written consent, which consent shall not be unreasonably withheld. Lessor shall be entitled to enter upon the Equipment Location or elsewhere during reasonable business hours to inspect the Equipment or observe its use and operation.

15. LIENS AND TAXES. Lessee shall keep the Equipment free and clear of all levies, liens and encumbrances except those created under this Lease. Lessee shall pay, when due, all charges and taxes (federal, state and local) which may now or hereafter be imposed upon the ownership, leasing, rental, sale, purchase, possession or use of the Equipment. If Lessee fails to pay said charges and taxes when due, Lessor shall have the right, but not the obligation, to pay said charges and taxes and seek reimbursement from Lessee, on demand therefor.

16. RISK OF LOSS; DAMAGE; DESTRUCTION. Lessee assumes all risk of loss of or damage to the Equipment from any cause whatsoever, and no such loss of or damage to the Equipment shall relieve Lessee of the obligation to make the Payments or to perform any other obligation under this Lease. In the event of damage to any item of Equipment, Lessee shall immediately place the same in good repair (the proceeds of any insurance recovery shall be applied to the cost of such repair). If Lessor determines that any item of Equipment is lost, stolen, destroyed or damaged beyond repair, Lessee, at the option of Lessor, shall: (a) replace the same with like equipment in good repair; or (b) include with the next Payment (i) all amounts owed by Lessee under this Lease, and (ii) an amount not less than the balance of the Payments then remaining unpaid hereunder. In the event that Lessee is obligated to make such payment with respect to less than all of the Equipment, Lessor shall provide Lessee with the pro rata amount of the Payment and the balance of the Payments then remaining unpaid hereunder, as applicable, to be made by Lessee with respect to the Equipment which has suffered the event of loss.

17. INSURANCE. Lessee shall, at its expense, maintain at all times during the Lease Term, fire and extended coverage, public liability and property damage insurance with respect to the Equipment. In no event shall the insurance limits be less than an amount equal to the balance of the Payments then remaining for the Lease Term. Each insurance policy shall name Lessee as an insured. The proceeds of any such policies shall be payable to Lessee and Lessor or its assigns, as their interests may appear. Upon acceptance of the Equipment and upon each insurance renewal date, Lessee shall deliver to Lessor a certificate of evidence of such insurance. In the event of any loss, damage, injury or accident involving the Equipment, Lessee shall promptly provide Lessor with written notice thereof and make available to Lessor all information and documentation relating thereto. Notwithstanding the foregoing, with Lessor's prior written consent, Lessee may self-insure against any and all risks for which insurance is required.

18. INDEMNIFICATION. In the event that Lessee is not a state or political subdivision thereof, within the meaning of Section 103 of the Code, or if Lessee, whether by its use of the Equipment or by its actions or omissions or by any means whatsoever, causes any interest payment as set forth in Exhibit C to be included in Lessor's gross income, Lessee agrees to pay to Lessor, its Assignees and any participants with such, an additional amount which, together with the amount of interest to be paid by Lessee under this Lease, puts Lessor, its Assignees and any participants with such, in the same after-tax position they would have been in had such payments been excluded from the gross income of Lessor, its assignees and any participants with such under Section 103 of the Code. In addition, to the extent permitted by state law, Lessee agrees to indemnify Lessor against, and hold Lessor, its Assignee, or any participants with such, harmless from, any and all claims, actions, proceedings, expenses, damages, liabilities of losses (including, but not limited to, attorneys' fees and court costs) arising in connection with the Equipment, including, but not limited to, its selection, purchase, delivery, possession, use, operation or return and the recovery of claims under insurance policies thereon.

19. EVENTS OF DEFAULT. The term "Event of Default", as used in this Lease, means the occurrence of any one or more of the following events: (a) Lessee fails to make any Payment (or any other payment) as it becomes due in accordance with the terms of this Lease, and any such failure continues for five (5) days after the due date thereof; (b) Lessee fails to perform or observe any other covenant, condition or agreement to be performed or observed by it hereunder and such failure is not cured within ten (10) days after written notice thereof by Lessor; (c) the discovery by Lessor that any statement, representation or warranty made by Lessee in this Lease or in any document ever delivered by Lessee pursuant hereto or in connection herewith is false, misleading or erroneous in any material respect; (d) Lessee becomes insolvent, is unable to pay its debts as they become due, makes an assignment for the benefit of creditors, applies or consents to the appointment of a receiver, trustee, conservator or liquidator of Lessee or of all or a substantial part of its assets, a petition for relief is filed by Lessee under federal bankruptcy, insolvency or similar laws, or a petition in a proceeding under any bankruptcy, insolvency or similar laws is filed against Lessee and is not dismissed within thirty (30) days thereafter; (e) Lessee shall be in default under any other agreement executed at any time with Lessor, its affiliates or Lessor's Assignee or under any other agreement or instrument by which it is bound.

20. REMEDIES. Upon the occurrence of an Event of Default, lessor may, at its option, exercise any one or more of the following remedies: (a) by written notice to lessee, declare an amount equal to all amounts then due under this Lease and all remaining Payments which shall become due during the Lease Term to be immediately due and payable, whereupon the same shall become immediately due and payable; (b) by written notice to Lessee, request Lessee to (and Lessee agrees that it shall), at Lessee's expense, promptly return the Equipment to Lessor in the manner set forth in Section 8 hereof; (c) sell or lease the Equipment of sublease it for the account of Lessee, holding Lessee liable for (i) all Payments (and other amounts) due to the effective date of such selling, leasing or subleasing, and (ii) for the difference between the purchase price, rental and other amounts paid by the purchaser, lessee or sublessee pursuant to such sale, lease or sublease and the remaining amounts payable by the lessee hereunder; and (d) exercise any other right, remedy or privilege which may be available to it under applicable law, including the right to (i) proceed by appropriate court action to enforce the terms of this Lease, (ii) recover damages for the breach of this Lease, and (iii) rescind this Lease as to any or all of the Equipment. In addition, Lessee shall remain liable for all covenants and indemnities under this Lease and for all legal fees and other costs and expenses, including court costs, incurred by Lessor with respect to the enforcement of any of the remedies listed above or any other remedy available to Lessor.

21. EARLY PURCHASE OPTION. Lessee may, upon sixty (60) days prior written notice to Lessor, and provided Lessee shall have fully paid and performed all other obligations hereunder and provided no Event of Default has occurred and is continuing, pay to Lessor the applicable amount set forth on Exhibit C attached hereto, whereupon title to the Equipment shall become unconditionally vested in Lessee and Lessor shall transfer any and all of its right, title and interest in the Equipment to Lessee as is, where is, without warranty, express or implied, except that lessor shall warrant to Lessee that the Equipment is free and clear of any liens created by Lessor.

22. ASSIGNMENT. Without Lessor's prior written consent, Lessee shall not: (a) assign, transfer, pledge, hypothecate or grant any security interest in, or otherwise dispose of, this Lease or the Equipment or any interest in this Lease or the Equipment or (b) sublet or lend the Equipment or permit the Equipment to be used by anyone other than Lessee or Lessee's agents or employees. Lessor, without the consent of Lessee, may assign all or any portion or portions of its right, title and interest in and to this Lease, the Equipment, and any other documents executed with respect to this Lease, and/or grant or assign all or any portion or portions of its security interest in this Lease and the Equipment, in whole or in part, to various assignees, their agents or trustees (each and any one hereinafter referred to as an "Assignee"). Any such assignment to an Assignee may provide that Lessor or the Assignee shall act as a collection and paying agent for any Assignee, provided Lessee receives of participation in this Lease, or may provide that a third-party trustee or agent shall act as collection and paying agent for any Assignee, provided Lessee receives written notification of the name and address of each such assignee and the trustee or the agent and a copy of the pooling and fractionalization agency or trustee agreement, if any. Any such Assignee shall have all of the assigned rights of Lessor under this Lease. Subject to the foregoing, this Lease shall inure to the benefit of and is binding upon the heirs, executors, administrators, successors and assigns of the parties hereto. Any assignment or reassignment of any of Lessor's right, title or interest in this Lease or the Equipment shall be effective upon receipt by Lessee of a duplicate original of the counterpart document by which the assignment or reassignment is made, disclosing the name and address of each such assignee and, where applicable, to whom further payments hereunder should be made. During the Lease Term, Lessee covenants that it shall keep a complete and accurate record of all assignments in a form necessary to comply with Section 149(a) of the Code and the regulations, proposed or existing, from time to time promulgated thereunder. Lessee agrees to acknowledge, in writing, any assignments if so requested. LESSEE AGREES THAT, UPON NOTICE OF ASSIGNMENT, IF SO INSTRUCTED IT SHALL PAY DIRECTLY TO THE ASSIGNEE, OR ITS TRUSTEE OR AGENT WITHOUT ABATEMENT, DEDUCTION OR SETOFF ALL AMOUNTS WHICH BECOME DUE HEREUNDER. LESSEE FURTHER AGREES THAT IT SHALL NOT ASSERT AGAINST ANY ASSIGNEE, TRUSTEE OR AGENT ANY DEFENSE, CLAIM, COUNTERCLAIM OR SETOFF ON ACCOUNT OF ANY REASON WHATSOEVER WITH RESPECT TO ANY PAYMENTS OR OTHER AMOUNTS DUE HEREUNDER OR WITH RESPECT TO ANY ACTION BROUGHT TO OBTAIN POSSESSION OF THE EQUIPMENT PURSUANT TO THIS LEASE.

23. NATURE OF AGREEMENT. Lessor and Lessee agree that it is their intention that, for federal income tax purposes, the interest of Lessor in the Equipment is as a secured party and the interest of Lessee is as a debtor, and that Lessor neither has nor shall have any equity in the Equipment. It is the agreement of Lessor and Lessee that the aggregate payments provided for hereunder constitute the purchase price of the Equipment together with interest on the unamortized amount thereof over the term of this Lease, that each installment constitutes principal and interest, in accordance with the schedule of payments set forth in Exhibit C of this Lease, which fully amortizes the purchase price of the Equipment, together with interest, over the term of this Lease, and that upon the due and punctual payment and performance of the installments of Payments and other amounts and obligations under this Lease, title to the Equipment shall vest permanently in Lessee, free and clear of any lien or security of Lessor therein.

24. AMENDMENTS. This Lease may be amended or any of its terms modified for the purpose of adding Equipment, with the written consent of the parties hereto. In such event, additions to or additional exhibits attached hereto shall be executed by Lessee. All other amendments or modifications of the terms of this Lease (except for the addition of serial numbers for the Equipment as set forth in the Acceptance Certificate) must be accomplished by written consent of Lessee and Lessor, or its Assignee, if any; provided, however, that no amendment of this Lease shall operate to reduce or delay any Payments to be made hereunder without the consent of Lessor, or its Assignee.

25. NOTICES. All notices to be given under this Lease shall be made in writing and mailed by certified mail to the other party at its address set forth herein or at such address as the party may provide in writing from time to time. Any such notice shall be deemed to have been received five (5) days subsequent to mailing.

26. SECTION HEADINGS. All section headings contained herein are for the convenience of reference only and are not intended to define or limit the scope of any provision of this Lease.

27. GOVERNING LAW. This Lease is to be performed in Travis County, Texas, and shall be governed by the provisions hereof and by the laws of the State of Texas. Each party agrees to deal fairly with the other party and to act in good faith regarding the representation and provision contained herein and in the performance of this Lease.

28. FURTHER ASSURANCES. Lessee shall deliver to Lessor: (i) an opinion of counsel in substantially the form of Exhibit D attached hereto or as Lessor may otherwise request; and (ii) if applicable, a certificate of a duly authorized official as to designation as a qualified tax-exempt obligation. Moreover, Lessee shall execute or provide, as requested by Lessor, any documents and information that are reasonably necessary with respect to the transaction contemplated by this Lease. Lessee hereby authorizes Lessor to execute and file on behalf of Lessee and as Lessee's attorney-in-fact such UCC financing and continuation statements as Lessor deems necessary to secure its and/or its Assign's interest in the Equipment or this agreement.

29. ENTIRE AGREEMENT. This Lease, together with the exhibits attached hereto and made a part hereof and other attachments hereto, and other documents or instruments executed by Lessee and Lessor in connection herewith, constitute the entire agreement between the parties with respect to the lease of the Equipment, and this Lease shall not be modified, amended, altered or changed except with the written consent of Lessee and Lessor.

30. SEVERABILITY. This Lease is intended to be performed in accordance with, and only to the extent permitted by, all applicable laws, ordinances, rules and regulations of the State of Texas. If any provision of this Lease, or the application thereto to any person or circumstance, shall, for any reason and to any extent, be invalid or unenforceable, the remainder of this Lease and the application of such provision to other persons or circumstances shall not be affected thereby, but rather shall be enforced to the greatest extent permitted by law.

31. WAIVER. The waiver by Lessor of any breach by Lessee of any term, covenant or condition hereof shall not operate as waiver of any subsequent breach hereof.

32. DESIGNATION. In compliance with Section 149(a) of the Code, Lessee hereby designates Lessor to be its agent for the purposes of maintaining a book entry system identifying the ownership or interest in and to this Lease and Lessor hereby accepts its duties as agent, hereunder.

LESSOR: Capital City Leasing, Inc.

LESSEE: County of Kendall

BY: _____
Signature

BY: _____
Signature.

Charles H. Seideman, President

Name and Title

Name and Title

Date _____

Date _____

EXHIBIT A to Lease M 14-02

GOVERNMENTAL LEASE/PURCHASE AGREEMENT

DESCRIPTION OF EQUIPMENT

Quantity and Description of Leased Equipment (Make, Model No., Serial No., Any Other Pertinent Identification)

1 Motor Grader, Case, S/N

LOCATION OF EQUIPMENT

ADDRESS: _____

CITY: _____

STATE: Texas ZIP _____

CERTIFICATION

Lessee hereby certifies that the description of the property set forth above and any additional addendum constitutes an accurate account of the Equipment as referred to in the Lease. The estimated useful life of such equipment based upon manufacturer's representations and our projected need is 4 years.

Lessee: County of Kendall

By: _____
(Authorized Signature)

(Printed Name and Title)

Date: _____

CAPITAL CITY LEASING, INC.

Lease # M 14-02

EXHIBIT B to

GOVERNMENTAL LEASE/PURCHASE AGREEMENT

DELIVERY AND ACCEPTANCE CERTIFICATE

To: Capital City Leasing, Inc.

Reference is made to the State and Municipal Lease/Purchase Agreement between the undersigned ("Lessee"), and Capital City Leasing, Inc. ("Lessor"), and to the Equipment as such term is defined therein. In connection therewith we are pleased to confirm to you the following:

1. All of the equipment has been delivered to and received by the undersigned; that all installation or other work necessary prior to the use thereof has been completed; that said equipment has been examined and/or tested and is in good operating order and condition and is in all respects satisfactory to the undersigned and as represented, and that said Equipment has been accepted by the undersigned and complies with all terms of the Lease. Consequently, you are hereby authorized to pay for the equipment in accordance with the terms of any purchase orders for the same.
2. In the future, in the event the Equipment fails to perform as expected or represented we will continue to honor the Lease in all respects and continue to make our rental and other payments thereunder in the normal course of business and we will look solely to the vendor, distributor or manufacturer for recourse.
3. We acknowledge that Lessor is neither the vendor nor manufacturer or distributor of the Equipment and has no control, knowledge or familiarity with the condition, capacity, functioning or other characteristics of the Equipment.
4. The serial number for each item of Equipment that is set forth on Exhibit A to the Lease is correct.

This certificate shall not be considered to alter, construe, or amend the terms of the Lease.

Lessee: County of Kendall
(Municipal Entity)

By: _____
(Authorized Signature)

(Printed Name and Title)

Date: _____

EXHIBIT C

PAYMENT SCHEDULE MULTI-YEAR ADJUSTABLE PERIOD

LESSEE: COUNTY OF KENDALL
LEASE NUMBER M14-02

INTEREST RATE:	2.70000%	AMOUNT	\$144,255.00
DOWN PAYMENT:	\$0.00	PAYMENT PERIODS:	3
DAYS UNTIL REG. PAYMENT:	29	PAYMENTS/YEAR:	1
REGULAR PAYMENT AMOUNT:	\$49,477.53	FUNDING DATE:	00/00/00

PAYMENT DATE	PAYMENT AMOUNT	INTEREST PAID	PRINCIPAL PAID	OPTION TO PURCHASE
1 3/15/2014	\$49,477.53	\$309.46	\$49,168.07	\$95,728.78
2 3/15/2015	\$49,477.53	\$2,567.35	\$46,910.18	\$47,974.37
3 3/15/2016	\$49,477.53	\$1,300.77	\$48,176.75	\$0.00
	\$148,432.58	\$4,177.58	\$144,255.00	

Initials:

Lessee _____

Lessor: _____

EXHIBIT D to
GOVERNMENTAL LEASE/PURCHASE AGREEMENT # M 14-02

CERTIFICATE OF RESOLUTIONS

I, _____, do hereby certify that I am the duly elected, or appointed and acting Secretary/Clerk of the County of Kendall, an agency/subdivision duly organized and existing under the laws of the State of Texas (the "Lessee"), and that the following resolutions have been presented to and duly adopted by the Commissioners Court at a meeting duly and regularly held and convened in accordance with applicable law on the _____ day of _____, 2014

WHEREAS, the Lessee is entering a Governmental Lease/Purchase Agreement ("Lease") M 14-02, with Capital City Leasing, Inc.;

WHEREAS, Lessee has carefully reviewed its financing requirements for the current calendar year and reasonably expects that it will not issue more than ten million dollars (\$10,000,000) of tax-exempt obligations during the calendar year;

WHEREAS, the source of funds in the current fiscal year's budget is Sufficient for lease/purchase payments due under the Agreement. We expect and anticipate adequate funds to be available for all future lease/purchase payments after the current fiscal year for the following reasons: the tax rate and

tax base is sufficient to budget lease/purchase payments.
NOW, THEREFORE, be it RESOLVED, that the Lessee be, and hereby is, authorized to enter into the Lease with Capital City Leasing, Inc. for a period of 3 years, and be it further

RESOLVED, that an official of the Lessee be, and hereby is, authorized, empowered and directed to sign on its behalf the Lease and any addenda, schedules, notes, UCC financing statements or other instruments issued under the provision of the Lease and any other instrument or document which may be necessary or expedient in connection with agreement upon or fulfillment of the provisions of the Lease.

RESOLVED, that pursuant to Section 265(b) (3) of the Internal Revenue Code of 1986, as amended, this Lease be and hereby is designated a "qualified tax-exempt obligation" includable within the ten million dollars (\$10,000,000) of the aggregate issues designated as "qualified tax-exempt obligations" for the calendar year within which this Lease is entered into.

RESOLVED, that Lessee shall not designate more than ten million dollars (\$10,000,000) of tax-exempt obligations during the current calendar year as qualified tax-exempt obligations and Lessee, together with its subordinate entities, does not reasonably expect to issue more than ten million dollars (\$10,000,000) of tax-exempt obligations during the current calendar year.

RESOLVED, the equipment as described in Exhibit "A" of such agreement is essential to the function of the undersigned or to the service we provide to our citizens. Further, we have an immediate need for, and expect to make immediate use of, substantially all of the equipment, which need is not temporary or expected to diminish in the foreseeable future. The equipment will be used by us only for the purpose of performing one or more of our governmental or proprietary functions consistent with the permissible scope of our authority. Specifically, the equipment was selected by us to be used as follows: Road Improvement.

IN WITNESS WHEREOF, I have duly executed this certificate and affixed the seal hereto this _____ day of _____, 2014.

Lessee: County of Kendall
County (Municipal Entity)

(Seal)

By: _____
(Signature of Secretary/Clerk)

(Printed Name)



DON ALLEE
KENDALL COUNTY ATTORNEY

Nicole S. Bishop
Assistant County Attorney

Kendall County Courthouse
201 E. San Antonio Street, Suite 306, Boerne, Texas 78006-2050
Telephone (830) 249-9343 - Fax (830) 249-4176
S.A. Metro (830) 816-1921

Robert K. Eason, Jr.
Assistant County Attorney

February 13, 2014

RE: Governmental Lease/Purchase Agreement Number M14-02 ("Lease") between Capital City Leasing, Inc. ("Lessor") and the County of Kendall (Lessee")

As counsel for Lessee, I have examined duly executed originals of the Lease and the proceedings taken by the Lessee to authorize and execute said Lease. Based upon such examination, as I have deemed necessary and appropriate, I am of the opinion that:

1. Lessee is a duly created and validly existing state or fully constituted political subdivision or agency of the State of Texas ("State") and has the power and authority to enter into the Lease and carry out the terms thereof.
2. The execution, delivery, and performance by the Lessee of the Lease have been duly authorized by all necessary action on the part of the Lessee. All applicable bidding and budgeting requirements have been compiled with. I have attached to my opinion copies of any resolutions adopted by the Lessee relating to the Lease.
3. The Lease is a governmental purpose obligation and constitutes a legal, valid, and binding deferred payment obligation of the Lessee, enforceable in accordance with its terms and does not constitute a debt of Lessee under the laws of the State of Texas. In the event Lessor obtains judgment against Lessee for money damages in connection with the Lease, Lessee will be obligated to pay such judgment.
4. The Lease is in accordance with and does not violate the usury statutes of the State.
5. The equipment (as defined in the Lease) constitutes personal property and when subjected to use by Lessee will not become fixtures under applicable law.
6. No litigation is pending or to the best of my knowledge threatened in any court or other tribunal, state or federal, relating to the validity of the Lease.
7. Lessor or its assigns may rely on this legal opinion.
8. The signature of the official of Lessee that appears on the Lease and the attached documents is true and genuine; I know him/her to hold the office set forth below his/her name. Such official is duly authorized to execute the Lease and/or the attached documents. I have attached hereto a copy of such authorization.
9. The current fiscal year of Lessee ends on September 30, 2014; the next succeeding fiscal year of Lessee ends on September 30, 2015.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert K. Eason, Jr.", written over a horizontal line.

Robert K. Eason, Jr.
Assistant County Attorney
Counsel for Lessee

INSURANCE REQUIREMENTS

LESSEE: County of Kendall

LEASE/PURCHASE NUMBER M 14-02

Pursuant to Article 17 of the Lease/Purchase Agreement, you have agreed to provide us evidence of insurance covering the property in the Agreement. A Certificate of Insurance naming all insured parties and coverage's must be returned to us as soon as possible, but no later than the date on which delivery of equipment occurs.

In the case of self-insurance, the amounts of liability and physical damage coverage are to be listed on your form of certificate. Additionally, information regarding the nature of your self-insurance program should also be forwarded to us as soon as possible.

INSURANCE REQUIREMENTS OF CAPITAL CITY LEASING, INC.

1. Liability

Minimum of \$1,000,000.00 combined single-limit on bodily injury and property damage.
Capital City Leasing, Inc. and/or Its Assigns MUST be listed as additional insured and loss payee.

2. Physical Damage

All risk coverage to guarantee proceeds sufficient to pay applicable Option to Purchase Price as set forth in Exhibit C of the Agreement. Capital City Leasing, Inc. and/or Its Assigns MUST be listed as additional insured and loss payee.

The deductible amounts on the insurance policy should not exceed \$2,000.00.

3. Endorsement

Lessor will receive at least thirty (30) days written notice from Insurer prior to alteration, cancellation or reduction of insurance coverage.

PLEASE FAX THE CERTIFICATE TO US AS SOON AS POSSIBLE TO (512) 346-5527 AND MAIL THE ORIGINAL TO: CAPITAL CITY LEASING, INC. AND/OR ITS ASSIGNS, 13170G POND SPRINGS ROAD, AUSTIN, TX 78729

YOUR ASSISTANCE IS GREATLY APPRECIATED. IF YOU HAVE ANY QUESTIONS, PLEASE CALL US AT (512) 346-9393.

LESSEE: County of Kendall

Insurance Company: Texas Association of Counties

Agents Name: Lucia Espinoza

Address: PO Box 2131, Austin TX 78768

PHONE NR 800-456-5974 FAX NR 512-478-1426

Equipment Description:

2014 Case Motor Grader,

Received: _____

Commissioners' Agenda

Date: _____

Time: _____

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : 2/24/14
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: Road & Bridge change to summer schedule

REQUESTED BY: Ricky Pfeiffer
(Please print your name and title)

PHONE NUMBER/EXTENSION: 656

TIME NEEDED FOR PRESENTATION: 5 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear):

Notify Commissioner's Court of intent to change to 4-day work week at Road & Bridge.

Memo

To: All Kendall County Road & Bridge Employees
From: Ricky Pfeiffer, Road Superintendent
CC: Commissioners Court, Terry Anderson, Juanita Espino, Corinna Speer, Al Auxier, Jeff Fincke, Mike Howle, Robert Kinsey, Rick Tobolka
Date: 2/19/2014
Re: Four Day Work Week

We anticipate shifting back to a four day work week beginning the week of April 20th for all Road & Bridge personnel. As it stands right now R&B will remain on this schedule until we approach the end of Daylight Savings sometime in October or earlier at the discretion of the Commissioners' Court should they decide to revert back to eight hour days sooner.

1. Work week will consist of four ten hour days from 6:30am to 5:00pm Monday through Thursday.
2. Time will be accrued and used in the same manner as it was in 2013.
3. Checks will be delivered prior to the close of business on the respective Thursday and may not be deposited or cashed prior to the following Friday in accordance with county fraud prevention policies.
4. Daily schedule is as follows:

Mon-Thurs

6:30 AM
9:00 AM
20min break
9:20 AM
11:30 AM
30min lunch
12:00 PM
2:30 PM
20min break
2:50 PM
5:00 PM

Received: _____

Commissioners' Agenda

Date: _____

Time: _____

AGENDA ITEM REQUEST

KENDALL COUNTY COMMISSIONERS COURT

COURT DATE:

- ☒ Regular Agenda : 2/24/14
☐ Supplemental Agenda: _____
☐ Special Agenda: _____
☐ Executive Session: _____

SUBJECT: January 2014 Road & Bridge monthly report

REQUESTED BY: Ricky Pfeiffer

(Please print your name and title)

PHONE NUMBER/EXTENSION: 656

TIME NEEDED FOR PRESENTATION: 5 minutes

WORDING OF AGENDA ITEM (Please write it the way you think it should appear):

Present summary of activities by Road & Bridge department during January 2014 to
Commissioner's Court.



Kendall County Road & Bridge Monthly Report January 2014

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 1						
Maintenance						
DOESKIN DR		@ 0.11 miles.	Data Collection	Shoot grade & white line ditch as needed for cleaning project.	RD-1029-14	1/2/14
DOESKIN DR		From 0.30 to 0.40 miles.	Data Collection	Shoot grade in ditch line for cleaning project.	RD-1030-14	1/7/14
DOESKIN DR		@ 0.11 miles.	Data Collection	Shoot grade for cleaning project.	RD-1032-14	1/13/14
DOESKIN DR	89		Data Collection	Shoot grade for cleaning project.	RD-1031-14	1/13/14
JOHNS RD	10008		Ditch Maintenance	Relocate equipment to job site as needed.	RD-1079-14	1/2/14
Miscellaneous						
E SAN ANTONIO AVE	201	Courthouse.	Training	Attended UHC Know Your Numbers health screening.	RD-1033-14	1/7/14
E SAN ANTONIO AVE	201	Courthouse.	Training	Attended UHC Know Your Numbers health screening.	RD-1034-14	1/7/14
E SAN ANTONIO AVE	201	Courthouse.	Training	Attended UHC Know Your Numbers health screening.	RD-1035-14	1/7/14
Non Road and Bridge						
RADIANCE	65		Fabricate	Fabricated new 911 address sign.	RD-1000-14	1/15/14
Signs						
ARROWHEAD DR		@ 0.24 miles.	Replace Sign	Replaced Street Name sign for visibility.	SI-1045-14	1/13/14
ARROWHEAD DR			Fabricate	Fabricated new Street Name sign.	SI-1041-14	1/13/14
CORLEY RD		@ 0.8 miles.	Remove	Removed faded sign due to visibility.	SI-1053-14	1/14/14
DODGE RD		@ 0.5 miles.	Delineator Repair	Repaired leaning delineator.	SI-1032-14	1/10/14
DODGE RD		@ 1.05 miles.	Install	Installed Hidden Entrance sign as needed.	SI-1089-14	1/23/14
JOHNS RD		@ 1.3 miles.	Mailbox or Driveway	Installed mailbox as needed.	SI-1017-14	1/7/14
JOHNS RD		@ 1.4 miles.	Place or Remove Temp Sign	Removed Road Construction Ahead/End of Road Work signs.	SI-1021-14	1/8/14
JOHNS RD		@ 1.2 miles.	Place or Remove Temp Sign	Removed temporary Road Construction Ahead/End of Road Work signs.	SI-1019-14	1/8/14
JOHNS RD		@ 3.9 miles.	Replace Sign	Replaced bent & faded Chevrons & supports.	SI-1029-14	1/9/14
JOHNS RD		@ 3.6 miles.	Replace Sign	Replaced faded & leaning Chevrons & supports.	SI-1028-14	1/9/14
JOHNS RD		@ 3.4 miles.	Delineator Repair	Repaired leaning delineator.	SI-1027-14	1/9/14
JOHNS RD		@ 1.3 miles.	Install	Installed Large Arrow board as needed.	SI-1025-14	1/9/14
JOHNS RD		@ 1.3 miles.	Replace Sign	Replaced faded Chevrons & supports.	SI-1026-14	1/9/14
LITTLE HILL RD		@ 0.05 miles.	Replace Sign	Replaced No Outlet sign for visibility.	SI-1034-14	1/10/14
LITTLE HILL RD		@ 0.01 miles.	Replace Sign	Replaced faded Stop sign.	SI-1035-14	1/10/14
LITTLE HILL RD			Fabricate	Fabricated new Street Name sign.	SI-1040-14	1/13/14
LITTLE HILL RD		@ 0.01 miles.	Replace Sign	Replaced Street Name sign for visibility.	SI-1044-14	1/13/14
OAK VIEW DR		@ 0.3 miles.	Clean	Cleaned mold from Winding Road sign.	SI-1031-14	1/10/14
SCENIC LOOP RD		@ 0.81 miles.	Trim Brush	Trimmed brush from Speed 30 Ahead sign for visibility.	SI-1055-14	1/14/14

Route	Address	Location	Activity	Details	W.O. No	Date
Signs						
SCENIC LOOP RD		@ 1.5 miles.	Trim Brush	Trimmed brush from Right Turn sign for visibility.	SI-1054-14	1/14/14
SKYVIEW DR		@ 0.75 miles.	Replace Sign	Replaced & trimmed brush from Left Turn sign for visibility.	SI-1039-14	1/10/14
SKYVIEW DR		@ 0.2 miles.	Trim Brush	Cleaned & trimmed brush from Hidden Entrance sign for visibility.	SI-1038-14	1/10/14
SKYVIEW DR		@ 0.05 miles.	Trim Brush	Cleaned & trimmed brush from Right Turn sign for visibility.	SI-1036-14	1/10/14
SKYVIEW DR		@ 0.1 miles.	Replace Sign	Replaced bent & faded Intersecting Road & Crimestoppers signs.	SI-1037-14	1/10/14
SPRING HILL DR		@ 0.03 miles.	Replace Sign	Replaced faded & leaning Winding Road sign & support.	SI-1051-14	1/14/14
SPRING HILL DR		@ 0.04 miles.	Replace Sign	Replaced faded & short Right Reverse Turn sign & support.	SI-1052-14	1/14/14
TIPTOP LN		@ 0.01 miles.	Trim Brush	Trimmed brush from Street Name sign for visibility.	SI-1046-14	1/13/14
UPPER BALCONES RD		@ 0.04 miles.	Replace Sign	Replaced run over Speed Limit/Dogs at Large sign & support.	SI-1018-14	1/8/14
UPPER BALCONES RD		@ 0.7 miles.	Replace Support	Replaced short Speed Limit/Watch For Ice on Bridge sign support.	SI-1030-14	1/10/14
UPPER BALCONES RD		@ 0.85 miles.	Delineator Repair	Repaired missing delineator.	SI-1048-14	1/13/14
UPPER BALCONES RD		@ 1.15 miles.	Install	Installed Hidden Entrance sign as needed.	SI-1043-14	1/13/14
UPPER BALCONES RD		@ 1.15 miles.	Trim Brush	Trimmed brush from Hidden Entrance sign for visibility.	SI-1047-14	1/13/14
UPPER BALCONES RD		@ 1.35 miles.	Install	Installed Hidden Entrance sign as needed.	SI-1042-14	1/13/14
UPPER BALCONES RD		@ 1.1 & 1.3 miles.	Replace Sign	Changed Hidden Entrance signs to Intersecting Road signs.	SI-1050-14	1/14/14
UPPER BALCONES RD		@ 0.03 & 0.05 miles.	Relocate	Relocated Speed Limit/Dogs at Large signs as needed.	SI-1067-14	1/15/14
UPPER BALCONES RD		@ 3.58 miles.	Trim Brush	Trimmed brush from Speed Limit 45 sign for visibility.	SI-1068-14	1/15/14
UPPER BALCONES RD		@ 0.8 miles.	Install	Installed Hidden Entrance sign as needed.	SI-1093-14	1/27/14
WHITWORTH RD		@ 0.61 miles.	Trim Brush	Trimmed brush from Chevrons for visibility.	SI-1033-14	1/10/14
WHITWORTH RD		@ 0.01 miles.	Replace Sign	Replaced faded Chevron.	SI-1094-14	1/27/14
Striping						
JOHNS RD	10008		Pavement Markings	Lay out & tab road for striping.	RD-1080-14	1/17/14
JOHNS RD		#10003 & 10009.	Pavement Markings	Apply center line & white line stripes to road as needed.	RD-1081-14	1/22/14
Total WO's For Pct 1		50				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 2						
Maintenance						
HERFF RD		@ 0.8 miles.	Road Surface	Patch road shoulder as needed.	RD-1073-14	1/14/14
OLD SAN ANTONIO RD		From 0.3 to 0.4 miles.	Road Surface	Repair road shoulders as needed.	RD-1095-14	1/14/14
OLD SAN ANTONIO RD		From 0.6 to 0.7 miles.	Road Surface	Repair road shoulders as needed.	RD-1096-14	1/14/14
SHARON DR	212		Ditch Maintenance	Shoot grade & fill in ditch line.	RD-1098-14	1/23/14
SHARON DR	212		Ditch Maintenance	Level ditch line as needed.	RD-1099-14	1/27/14
Non Road and Bridge						
AMMANN RD	216	Historical marker location.	Fencing	Dig holes for fence posts as requested.	RD-1013-14	1/29/14
AMMANN RD	213	Historical marker location.	Fencing	Drill holes for fence installation as requested.	RD-1014-14	1/29/14
AMMANN RD	216	Historical marker location.	Fencing	Dig holes for fence post installation as requested.	RD-1016-14	1/30/14
AMMANN RD	213	Historical marker location.	Fencing	Dig holes for fence installation & install pipes as requested.	RD-1015-14	1/30/14
AMMANN RD	213	Historical marker location.	Fencing	Weld pipes & set fence posts as requested.	RD-1017-14	1/31/14
CASCADE CAVERNS RD	16		Fabricate	Fabricated new 911 address sign.	RD-1012-14	1/29/14
CHARGER BLVD	202	Brush Site.	Chipping	Grind County brush for 7.5 hours.	RD-1023-14	1/21/14
CHARGER BLVD	202	Brush Site.	Chipping	Grind County brush for 5.5 hours.	RD-1024-14	1/22/14
HERFF RD	33	Herff Farm.	Labor Various	Move dirt for berm project & relocate fence line as needed.	RD-1074-14	1/15/14
HERFF RD	33	Herff Farm.	Labor Various	Move dirt for berm project as needed.	RD-1075-14	1/16/14
HERFF RD	33	Herff Farm.	Labor Various	Build berm & haul dirt as needed.	RD-1076-14	1/17/14
HERFF RD	33	Herff Farm.	Labor Various	Haul dirt as needed for berm project.	RD-1077-14	1/21/14
Signs						
AMMANN RD		@ 3.6 miles.	Replace Sign	Replaced faded Right Turn sign.	SI-1066-14	1/15/14
AMMANN RD		@ 1.75 miles.	Install	Installed Speed Limit 45 sign as needed.	SI-1072-14	1/16/14
AMMANN RD		@ 3.4 miles.	Replace Sign	Replaced faded Hidden Entrance sign for visibility.	SI-1082-14	1/16/14
AMMANN RD		@ 2.3 miles.	Replace Sign	Replaced faded Speed Limit 45 sign & support for visibility.	SI-1079-14	1/16/14
AMMANN RD		@ 0.7 miles.	Replace Sign	Replaced faded & leaning Speed Limit 45 sign & support.	SI-1071-14	1/16/14
AMMANN RD		@ 1.5 miles.	Install	Installed Speed Limit 45 sign as needed.	SI-1074-14	1/16/14
AMMANN RD		@ 2.38 miles.	Replace Sign	Replaced faded Speed Limit 45 sign & support for visibility.	SI-1080-14	1/16/14
AMMANN RD		@ 1.7 miles.	Install	Installed Speed Limit 45 sign as needed.	SI-1075-14	1/16/14
AMMANN RD		@ 0.95 miles.	Install	Installed Crimestoppers sign as needed.	SI-1073-14	1/16/14
AMMANN RD		@ 3.2 miles.	Trim Brush	Trimmed brush from Speed Limit 45 sign for visibility.	SI-1081-14	1/16/14
AMMANN RD		@ 1.8 miles.	Remove	Removed bent & faded Speed Limit 45 sign.	SI-1076-14	1/16/14
CASCADE CAVERNS RD		@ 1.6 miles.	Repair Sign	Repaired fallen Crimestoppers sign.	SI-1009-14	1/2/14
CASCADE CAVERNS RD		@ 0.73 miles.	Replace Sign	Replaced upside down Intersecting Road sign & old support.	SI-1020-14	1/8/14

Route	Address	Location	Activity	Details	W.O. No	Date
Signs						
CASCADE CAVERNS RD		@ 0.7 miles.	Replace Sign	Replaced Intersecting Road sign with Double Intersecting Road sign as needed.	SI-1059-14	1/15/14
GUTHRIE RD		@ 0.45 miles.	Replace Support	Replaced down Right Turn sign support.	SI-1049-14	1/13/14
GUTHRIE RD		@ 0.4 miles.	Replace Sign	Replaced missing 15 MPH Advisory sign.	SI-1064-14	1/15/14
GUTHRIE RD		@ 0.4 miles.	Install	Installed Street Name sign as requested.	SI-1065-14	1/15/14
GUTHRIE RD			Fabricate	Fabricated Street Name sign as requested.	SI-1058-14	1/15/14
NORTH STAR RD			Fabricate	Fabricated damaged & peeling Street Name sign.	SI-1012-14	1/2/14
NORTH STAR RD		@ 0.01 miles.	Install	Installed damaged & peeling Street Name sign.	SI-1014-14	1/3/14
OAKWOOD LN		@ 0.01 miles.	Install	Installed Street Name sign as needed.	SI-1078-14	1/16/14
OAKWOOD LN			Fabricate	Fabricated faded Street Name sign.	SI-1070-14	1/16/14
OLD FREDERICKSBURG RD		@ 1.42 miles.	Replace Support	Replaced bent Object Marker support.	SI-1010-14	1/2/14
RANCH DR		@ 0.01 miles.	Install	Installed damaged Street Name sign.	SI-1016-14	1/3/14
RANCH DR			Fabricate	Fabricated damaged Street Name sign.	SI-1013-14	1/3/14
RANCH DR		@ 0.55 miles.	Replace Support	Replaced Chevrons support for height.	SI-1057-14	1/14/14
RANCH DR		@ 0.1 miles.	Relocate	Relocated & replaced Right Turn/15 MPH sign support.	SI-1056-14	1/14/14
RANCH DR		@ 0.1 miles.	Replace Sign	Replaced faded Right Turn/15 MPH sign.	SI-1060-14	1/15/14
RANCH DR		@ 0.4 miles.	Replace Support	Replaced leaning Right Turn/15 MPH sign support.	SI-1061-14	1/15/14
RANCH DR		@ 0.4 miles.	Replace Sign	Replaced bent & faded 15 MPH Advisory sign.	SI-1063-14	1/15/14
RANCH DR		@ 0.4 miles.	Replace Support	Replaced leaning Left Turn/15 MPH sign support.	SI-1062-14	1/15/14
SHARON DR		@ 0.02 miles.	Replace Sign	Replaced faded & peeling Speed Limit 30 sign.	SI-1011-14	1/2/14
WOOD TRAILS			Fabricate	Fabricated faded Street Name sign.	SI-1069-14	1/15/14
WOOD TRAILS		@ 0.01 miles.	Install	Installed Street Name sign as needed.	SI-1077-14	1/16/14
Striping						
CASCADE CAVERNS RD	113	Geneva School of Boerne.	Pavement Markings	Lay out & tab road for striping of turn lane as needed.	RD-1021-14	1/17/14
CASCADE CAVERNS RD	113	Geneva School of Boerne.	Pavement Markings	Stripe roadway for turn arrow as needed.	RD-1022-14	1/21/14
Total WO's For Pct 2		53				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 3						
Brush						
EDGE FALLS RD		From 5.2 to 6.3 miles.	Right-of-Way Clearing	Marked corners for fence cleaning project.	RD-1048-14	1/22/14
EDGE FALLS RD		From 5.2 to 6.3 miles.	Right-of-Way Clearing	Marked corners for fence cleaning project.	RD-1049-14	1/23/14
EDGE FALLS RD		From 5.2 to 6.3 miles.	Right-of-Way Clearing	Worked on right of way clearing project.	RD-1050-14	1/27/14
EDGE FALLS RD		From 5.2 to 6.3 miles.	Right-of-Way Clearing	Worked on right of way clearing project.	RD-1051-14	1/28/14
EDGE FALLS RD		From 5.2 to 6.3 miles.	Right-of-Way Clearing	Worked on right of way clearing project.	RD-1052-14	1/29/14
EDGE FALLS RD		From 5.2 to 6.3 miles.	Right-of-Way Clearing	Worked on right of way clearing project.	RD-1053-14	1/30/14
EDGE FALLS RD		From 5.2 to 6.3 miles.	Right-of-Way Clearing	Worked on right of way clearing project.	RD-1054-14	1/31/14
Maintenance						
EDGE FALLS RD		From 0.9 to 1.4 miles.	Road Surface	Work on road shoulders.	RD-1036-14	1/6/14
EDGE FALLS RD		From 1.1 to 1.6 miles.	Road Surface	Work on road shoulders.	RD-1037-14	1/7/14
EDGE FALLS RD		From 1.2 to 1.6 miles.	Road Surface	Work on road shoulders.	RD-1038-14	1/8/14
EDGE FALLS RD	453		Driveway Work	Repaired driveway as needed.	RD-1039-14	1/9/14
EDGE FALLS RD	444		Mailbox or Driveway	Repaired mailbox approach as needed.	RD-1040-14	1/9/14
EDGE FALLS RD		From 0.0 to 0.7 miles.	Road Surface	Work on road shoulders.	RD-1041-14	1/10/14
EDGE FALLS RD		From 0.0 to 0.7 miles.	Road Surface	Work on road shoulders.	RD-1042-14	1/13/14
EDGE FALLS RD		From 0.6 to 1.7 miles.	Road Surface	Work on road shoulders.	RD-1043-14	1/14/14
EDGE FALLS RD		From 2.0 to 4.7 miles.	Road Surface	Work on road shoulders.	RD-1045-14	1/16/14
EDGE FALLS RD	444		Mailbox or Driveway	Finish repairing mailbox approach.	RD-1044-14	1/16/14
EDGE FALLS RD		From 0.6 to 2.3 miles.	Road Surface	Work on road shoulders.	RD-1046-14	1/17/14
EDGE FALLS RD		From 0.0 to 7.5 miles.	Road Surface	Work on road shoulders & water as needed.	RD-1047-14	1/21/14
RODALYN DR		@ 1.0 miles.	Ditch Maintenance	Apply materials & perform concrete work as needed in ditch line.	RD-1097-14	1/15/14
WENGENROTH RD		@ 3.2 miles.	Road Surface	Apply base material as needed.	RD-1157-14	1/15/14
Miscellaneous						
FM 3351 N	1133	Kendalia R&B Yard.	Receive Material	Received material.	RD-1057-14	1/7/14
FM 3351 N	1133	Kendalia R&B Yard.	Receive Material	Received material.	RD-1058-14	1/16/14
FM 3351 N	1133	Kendalia R&B Yard.	Receive Material	Received material.	RD-1059-14	1/17/14
FM 3351 N	1133	Kendalia R&B Yard.	Receive Material	Received material.	RD-1060-14	1/21/14
FM 3351 N	1133	Kendalia R&B Yard.	Receive Material	Received material.	RD-1061-14	1/22/14
FM 3351 N	1133	Kendalia R&B Yard.	Receive Material	Received material.	RD-1062-14	1/23/14
FM 3351 N	1133	Kendalia R&B Yard.	Labor Various	Clean truck, check roads for ice/debris & deliver Ice Warning signs as needed.	RD-1063-14	1/28/14
FM 3351 N	1133	Kendalia R&B Yard.	Receive Material	Received material.	RD-1064-14	1/30/14
FM 3351 N	1133	Kendalia R&B Yard.	Receive Material	Received material.	RD-1065-14	1/31/14
Non Road and Bridge						
FM 474	228		Fabricate	Fabricated new 911 address sign.	RD-1003-14	1/10/14

Route	Address	Location	Activity	Details	W.O. No	Date
Non Road and Bridge						
OAK MEADOW LN	108	Kendall County Detention Center.	Fabricate	Fabricated new 911 address sign.	RD-1006-14	1/24/14
STAUDT ST	6		Welding	Weld tables in jail cells as requested.	RD-1105-14	1/28/14
WALNUT GROVE RD	207		Fabricate	Fabricated new 911 address sign.	RD-1004-14	1/15/14
WINCHESTER DR	110		Fabricate	Fabricated new 911 address sign.	RD-1002-14	1/3/14
Signs						
MOONLITE RDG		@ 0.01 miles.	Replace Sign	Replaced faded Yield sign.	SI-1092-14	1/23/14
MOUNTAIN CREEK TRL		@ 0.6 miles.	Replace Sign	Replaced down Yield sign & support.	SI-1091-14	1/23/14
Traffic Related						
NONE			Roadway Inspection	Checked roads for ice & installed Watch for Ice signs as needed.	RD-1162-14	1/24/14
NONE			Roadway Inspection	Checked roads for ice & installed Watch for Ice signs as needed.	RD-1163-14	1/28/14
Total WO's For Pct 3		39				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct 4						
Brush						
BIG JOSHUA CREEK RD		From 2.0 to 2.2 miles.	Right-of-Way Clearing	Cut brush along right of way & trim low-hanging tree limbs from roadway.	RD-1020-14	1/15/14
BIG JOSHUA CREEK RD		@ 0.8 miles.	Right-of-Way Clearing	Cut brush along right of way.	RD-1018-14	1/15/14
BIG JOSHUA CREEK RD		From 0.8 to 0.9 miles.	Right-of-Way Clearing	Cut brush along right of way & trim tree limbs from roadway.	RD-1019-14	1/16/14
CRAVEY RD		@ 0.1 miles.	Right-of-Way Clearing	Remove 2 dead Hackberry trees from right of way.	RD-1026-14	1/2/14
CRAVEY RD		@ 300 feet.	Right-of-Way Clearing	Remove dead Hackberry tree from right of way.	RD-1027-14	1/3/14
CRAVEY RD		@ 1.7 miles.	Right-of-Way Clearing	Remove dead Hackberry trees from right of way.	RD-1028-14	1/7/14
HOLIDAY RD		@ 1.3 miles.	Right-of-Way Clearing	Remove 4 dead Hackberry trees from right of way.	RD-1078-14	1/16/14
WARING WELFARE RD	233		Right-of-Way Clearing	Remove brush from right of way as needed.	RD-1109-14	1/2/14
WARING WELFARE RD		@ 4.3 miles.	Right-of-Way Clearing	Remove dead Hackberry tree as needed.	RD-1111-14	1/2/14
WARING WELFARE RD		@ 3.3 miles.	Right-of-Way Clearing	Trim brush along right of way for visibility.	RD-1114-14	1/6/14
WARING WELFARE RD		@ 4.1 miles.	Right-of-Way Clearing	Trim brush along right of way for visibility.	RD-1113-14	1/6/14
WARING WELFARE RD	233		Tree Removal	Remove tree stumps from ditch.	RD-1115-14	1/6/14
WARING WELFARE RD	233		Tree Removal	Remove tree stumps from ditch.	RD-1116-14	1/7/14
WARING WELFARE RD		@ 1.18 miles.	Right-of-Way Clearing	Remove fallen dead Oak tree.	RD-1118-14	1/9/14
WARING WELFARE RD		@ 1.18 miles.	Right-of-Way Clearing	Remove 2 fallen dead Oak trees.	RD-1120-14	1/10/14
WARING WELFARE RD		@ 5.88 miles.	Right-of-Way Clearing	Remove dead Hackberry tree.	RD-1121-14	1/10/14
WARING WELFARE RD		@ 5.3 miles.	Right-of-Way Clearing	Remove & grind tree stump & clean area as needed.	RD-1126-14	1/13/14
WARING WELFARE RD		@ 5.8 miles.	Right-of-Way Clearing	Remove & grind tree stump & clean area as needed.	RD-1125-14	1/13/14
WARING WELFARE RD		@ 1.1 miles.	Right-of-Way Clearing	Remove & grind tree stump & clean area as needed.	RD-1127-14	1/13/14
WARING WELFARE RD		From 5.2 to 5.3 miles.	Right-of-Way Clearing	Trim dead Oak tree limbs & remove dead Oak tree as needed.	RD-1124-14	1/13/14
WARING WELFARE RD		@ 5.8 miles.	Right-of-Way Clearing	Remove 4 dead Hackberry trees.	RD-1123-14	1/13/14
WARING WELFARE RD		@ 1.1 miles.	Right-of-Way Clearing	Remove & grind tree stump & clean area as needed.	RD-1128-14	1/14/14
WARING WELFARE RD		@ 5.2 miles.	Right-of-Way Clearing	Trim dead Oak tree & Hackberry tree limbs.	RD-1129-14	1/14/14
WARING WELFARE RD		@ 4.1 miles.	Right-of-Way Clearing	Trim brush along right of way for visibility.	RD-1130-14	1/15/14
WARING WELFARE RD		@ 1.2 miles.	Right-of-Way Clearing	Remove dead Oak trees from right of way.	RD-1131-14	1/17/14
WARING WELFARE RD		@ 1.2 miles.	Right-of-Way Clearing	Remove dead Oak trees as needed.	RD-1132-14	1/21/14
WARING WELFARE RD	46		Right-of-Way Clearing	Clear brush & trim trees as needed in right of way for drainage.	RD-1144-14	1/21/14
WARING WELFARE RD		@ 1.3 miles.	Right-of-Way Clearing	Remove dead Oak trees in right of way.	RD-1133-14	1/22/14
WARING WELFARE RD		@ 3.1 miles.	Right-of-Way Clearing	Remove dead Oak trees in right of way.	RD-1134-14	1/27/14
WARING WELFARE RD		@ 4.4 miles.	Right-of-Way Clearing	Remove dead Oak trees as needed.	RD-1136-14	1/29/14
WARING WELFARE RD		@ 3.1 miles.	Right-of-Way Clearing	Load & haul wood from tree removal as needed.	RD-1135-14	1/29/14
WARING WELFARE RD		@ 4.4 miles.	Right-of-Way Clearing	Remove dead Oak trees & haul wood as needed.	RD-1138-14	1/30/14
WARING WELFARE RD		@ 1.4 miles.	Right-of-Way Clearing	Clean Cedar brush from right of way as needed for visibility.	RD-1137-14	1/30/14

Route	Address	Location	Activity	Details	W.O. No	Date
Brush						
WARING WELFARE RD		@ 4.4 miles.	Right-of-Way Clearing	Remove dead Oak trees as needed.	RD-1139-14	1/31/14
Cleaning and Debris						
HEIN RD		@ 0.3 miles.	Tree Removal	Cut up & remove Pecan tree trunk as needed.	RD-1072-14	1/29/14
Herbicides and Vegetation						
OLD COMFORT RD	3	R&B Yard.	Labor Various	Fabricate replumbing to fittings of herbicide equipment as needed.	RD-1088-14	1/17/14
OLD COMFORT RD	3	R&B Yard.	Labor Various	Meet with Winfield representative regarding herbicide equipment & application.	RD-1087-14	1/17/14
Maintenance						
FREDERICKSBURG RD		From 0.0 to 0.1 miles.	Road Surface	Sweep gravel from driveways & intersections as needed.	RD-1066-14	1/7/14
FREDERICKSBURG RD		From 0.0 to 0.1 miles.	Road Surface	Reclaim road & reinstall loose material.	RD-1067-14	1/13/14
FREDERICKSBURG RD		From 0.0 to 0.1 miles.	Road Surface	Reclaim road & reinstall loose material.	RD-1068-14	1/14/14
FREDERICKSBURG RD		From 0.0 to 0.1 miles.	Road Surface	Balance road as needed.	RD-1069-14	1/15/14
FREDERICKSBURG RD		From 0.0 to 0.1 miles.	Road Surface	Level road & apply materials as needed.	RD-1070-14	1/16/14
FREDERICKSBURG RD		From 0.0 to 0.1 miles.	Pavement Markings	Tab & lay out road for center line & side line striping.	RD-1071-14	1/17/14
OLD #9 HWY		@ 2.1 miles.	Road Surface	Remove berm as needed.	RD-1092-14	1/22/14
SHOOTING CLUB RD	105		Ditch Maintenance	Set hubs for ditch line cleaning project.	RD-1100-14	1/2/14
SHOOTING CLUB RD	105		Ditch Maintenance	Reshape ditch line as needed.	RD-1101-14	1/8/14
SHOOTING CLUB RD	105		Ditch Maintenance	Clean ditch line & bury phone cable as needed.	RD-1102-14	1/10/14
SPANISH PASS RD		From 0.1 to 0.2 miles.	Ditch Maintenance	Clean & cut ditch line & level road shoulders as needed.	RD-1103-14	1/3/14
WARING WELFARE RD		From 0.8 to 0.9 miles.	Ditch Maintenance	Repair ditch line & driveway as needed.	RD-1110-14	1/2/14
WARING WELFARE RD	41		Labor Various	Move equipment to job site as needed.	RD-1107-14	1/2/14
WARING WELFARE RD	41		Labor Various	Haul equipment to job site & R&B Yard as needed.	RD-1108-14	1/2/14
WARING WELFARE RD		From 0.2 to 0.3 miles.	Mailbox or Driveway	Repair & apply base to shoulder drop-off near mailboxes.	RD-1112-14	1/3/14
WARING WELFARE RD	233		Driveway Work	Replace pipe as needed.	RD-1117-14	1/8/14
WARING WELFARE RD	233		Driveway Work	Install pipe & clean ditch as needed.	RD-1119-14	1/9/14
WARING WELFARE RD	231		Hauling	Haul equipment from Shooting Club Rd to job site as needed.	RD-1122-14	1/10/14
WARING WELFARE RD	233		Ditch Maintenance	Lower drainage ditch for material installation & work on berm.	RD-1140-14	1/13/14
WARING WELFARE RD	233		Ditch Maintenance	Apply material to ditch line & work on driveway.	RD-1141-14	1/14/14
WARING WELFARE RD	233		Ditch Maintenance	Clean ditch line & work to grade as needed.	RD-1142-14	1/15/14
WARING WELFARE RD	233		Ditch Maintenance	Clean ditch line, apply materials & shoot grade as needed.	RD-1143-14	1/17/14
WARING WELFARE RD	235		Driveway Work	Remove pipe, fill in with material & work on ditch line as needed.	RD-1145-14	1/21/14
WARING WELFARE RD	235		Ditch Maintenance	Shoot grade & work on ditch line as needed.	RD-1146-14	1/22/14
WARING WELFARE RD	235		Ditch Maintenance	Work on ditch line as needed.	RD-1147-14	1/23/14

Route	Address	Location	Activity	Details	W.O. No	Date
Maintenance						
WARING WELFARE RD		From 0.25 to 0.26 miles.	Ditch Maintenance	Level ditch line as needed.	RD-1148-14	1/27/14
WARING WELFARE RD	42		Ditch Maintenance	Construct drainage ditch as needed.	RD-1149-14	1/29/14
WARING WELFARE RD	205		Driveway Work	Install mailbox approach & work on driveway as needed.	RD-1151-14	1/29/14
WARING WELFARE RD	205		Mailbox or Driveway	Remove, dismount, remount & reinstall 15 mailboxes as needed.	RD-1150-14	1/29/14
WARING WELFARE RD	205		Driveway Work	Install driveway as needed.	RD-1153-14	1/30/14
WARING WELFARE RD	42		Ditch Maintenance	Cut drainage ditch & build berm as needed.	RD-1152-14	1/30/14
WARING WELFARE RD	101		Driveway Work	Remove pipe from driveway as needed.	RD-1156-14	1/31/14
WARING WELFARE RD	42		Ditch Maintenance	Cut drainage ditch & build berm as needed.	RD-1154-14	1/31/14
WARING WELFARE RD	205		Ditch Maintenance	Build berm inside property line to channel water from roadway.	RD-1155-14	1/31/14
Miscellaneous						
OLD COMFORT RD	3	R&B Yard.	Labor Various	Clean bucket truck, chipper, mini dump & brush crew truck as needed.	RD-1083-14	1/8/14
OLD COMFORT RD	3	R&B Yard.	Labor Various	Oversee cleaning & maintenance of brush crew equipment.	RD-1084-14	1/8/14
OLD COMFORT RD	3	R&B Yard.	Labor Various	Gather materials, lay out & fabricate enclosure for pressure washer building.	RD-1082-14	1/8/14
OLD COMFORT RD	3	R&B Yard.	Labor Various	Fabricate & assemble add-on to Hotsy building as requested.	RD-1090-14	1/23/14
OLD COMFORT RD	3	R&B Yard.	Labor Various	Assist with bucket truck cage fabrication & perform chain saw maintenance as needed.	RD-1089-14	1/23/14
OLD COMFORT RD	3	R&B Yard.	Labor Various	Fabricate, assemble & install headache rack for bucket truck.	RD-1091-14	1/28/14
WARING RD		@ 0.0 miles.	Hauling	Load & haul backhoe to R&B Yard for job site relocation.	RD-1106-14	1/14/14
Non Road and Bridge						
FM 289	716	Joshua Springs Park & Preserve.	Labor Various	Unload stone as requested.	RD-1055-14	1/9/14
FM 289	716	Joshua Springs Park & Preserve.	Labor Various	Drill holes for cable line installation.	RD-1056-14	1/29/14
FM 473	845		Fabricate	Fabricated new 911 address sign.	RD-1010-14	1/28/14
GRAPE CREEK RD	2370		Fabricate	Fabricated new 911 address sign.	RD-1005-14	1/15/14
GRAPE CREEK RD	707		Fabricate	Fabricated new 911 address sign.	RD-1001-14	1/17/14
MOUNTAIN TOP DR	100		Fabricate	Fabricated new 911 address sign.	RD-1009-14	1/27/14
MULBERRY LN	207		Fabricate	Fabricated new 911 address sign.	RD-1008-14	1/24/14
POSTE ROBLES	75		Fabricate	Fabricated new 911 address sign.	RD-1011-14	1/28/14
SPANISH PASS RD	42	Recycling Center.	Hauling	Haul recycling material bales to Federal International in San Antonio	RD-1104-14	1/8/14
ZOELLER LN	121		Fabricate	Fabricated new 911 address sign.	RD-1007-14	1/24/14
Paving and Prep						
OLD COMFORT RD	3	R&B Yard.	Road Surface	Mix AEP oil with rap material as needed.	RD-1085-14	1/13/14
OLD COMFORT RD	3	R&B Yard.	Road Surface	Mix AEP oil with rap material as needed.	RD-1086-14	1/15/14

Signs

Wednesday, February 19, 2014

Route	Address	Location	Activity	Details	W.O. No	Date
NONE		County line locations.	Place or Remove Temp Sign	Folded down Burn Ban signs as needed.	RD-1160-14	1/23/14
BROADWAY		@ 0.1 miles.	Delineator Replace	Replaced bent delineator.	SI-1097-14	1/27/14
E FABRA LN		@ 0.27 miles.	Mailbox or Driveway	Installed mailbox loop as requested.	SI-1024-14	1/9/14
FLAT ROCK CREEK RD		@ 0.03 miles.	Replace Support	Relocated, replaced & trimmed brush from Bicycle/Speed Limit sign support for visibility.	SI-1095-14	1/27/14
FM 1621		@ 0.0 miles.	Replace Support	Replaced Stop/Street Name sign support for height.	SI-1110-14	1/31/14
FREDERICKSBURG RD		@ 0.01 miles.	Replace Support	Replaced Stop sign support for height.	SI-1107-14	1/31/14
HIGH ST		@ 1.1 miles.	Replace Support	Replaced down No Parking/Tow Away sign support.	SI-1096-14	1/27/14
JUNGFRAU HILL RD		@ 0.02 miles.	Repair Sign Support	Repaired turn No Outlet sign support.	SI-1008-14	1/2/14
KENDALL JACKSON		@ 0.5 miles.	Replace Sign	Replaced vandalized Speed Limit 30 sign.	SI-1098-14	1/30/14
KINGS RD		@ 0.01 miles.	Install	Installed missing Street Name sign.	SI-1102-14	1/30/14
KINGS RD			Fabricate	Fabricated missing Street Name sign.	SI-1100-14	1/30/14
LINDNER BR		@ 0.03 miles.	Replace Sign	Replaced missing Burn Ban sign.	SI-1084-14	1/23/14
LOOP 1087		@ 0.05 miles.	Install	Installed missing Stop sign.	SI-1086-14	1/22/14
LOOP 1087		@ 0.03 miles.	Install	Installed missing Speed Limit 20 sign.	SI-1087-14	1/22/14
OLD COMFORT RD	3	R&B Yard.	Fabricate	Fabricated Caution Dip sign for R&B Yard as requested.	SI-1101-14	1/30/14
SKY LINE DR		@ 0.01 miles.	Replace Sign	Replaced bent Stop sign & support.	SI-1083-14	1/17/14
SKY LINE DR		@ 0.04 miles.	Replace Support	Replaced down Steep Grade sign support.	SI-1085-14	1/23/14
SPANISH PASS RD		@ 1.73 miles.	Replace Sign	Replaced vandalized Speed Limit 35 sign.	SI-1088-14	1/23/14
TOWER RD		@ 0.99 miles.	Repair Sign Support	Repaired down Chevron support.	SI-1090-14	1/23/14
WARING RD		@ 0.01 miles.	Replace Sign	Replaced Stop sign for visibility.	SI-1099-14	1/30/14
WARING WELFARE RD		@ 3.0 miles.	Place or Remove Temp Sign	Place temporary Road Work Ahead sign.	SI-1007-14	1/2/14
WARING WELFARE RD		@ 2.9 miles.	Place or Remove Temp Sign	Place temporary Be Prepared to Stop sign.	SI-1006-14	1/2/14
WARING WELFARE RD		@ 2.6 miles.	Place or Remove Temp Sign	Place temporary Be Prepared to Stop sign.	SI-1005-14	1/2/14
WARING WELFARE RD		@ 2.4 miles.	Place or Remove Temp Sign	Place temporary Road Work Ahead sign.	SI-1004-14	1/2/14
WARING WELFARE RD		@ 1.2 miles.	Place or Remove Temp Sign	Place temporary Road Work Ahead sign.	SI-1003-14	1/2/14
WARING WELFARE RD		@ 1.0 miles.	Place or Remove Temp Sign	Place temporary Be Prepared to Stop sign.	SI-1002-14	1/2/14
WARING WELFARE RD		@ 0.5 miles.	Place or Remove Temp Sign	Place temporary Be Prepared to Stop sign.	SI-1001-14	1/2/14
WARING WELFARE RD		@ 0.3 miles.	Place or Remove Temp Sign	Place temporary Road Work Ahead sign.	SI-1000-14	1/2/14
WARING WELFARE RD		@ 0.9 miles.	Place or Remove Temp Sign	Removed Watch For Water on Road sign due to construction.	SI-1015-14	1/3/14
WARING WELFARE RD		@ 0.3 miles.	Place or Remove Temp Sign	Placed temporary End of Road Work signs.	SI-1022-14	1/9/14
WARING WELFARE RD		@ 3.1 miles.	Place or Remove Temp Sign	Placed temporary End of Road Work sign.	SI-1023-14	1/9/14

Route	Address	Location	Activity	Details	W.O. No	Date
Signs						
WARING WELFARE RD		@ 6.5 miles.	Replace Sign	Replaced leaning No Parking/Tow Away sign & support for visibility.	SI-1103-14	1/31/14
WARING WELFARE RD		@ 5.9 miles.	Replace Support	Replaced Stop/Street Name sign support for height.	SI-1109-14	1/31/14
WARING WELFARE RD		@ 6.4 miles.	Fabricate	Fabricated & installed Flood Gauge sign as needed.	SI-1108-14	1/31/14
WARING WELFARE RD		@ 6.38 miles.	Remove	Removed old sign supports no longer needed.	SI-1106-14	1/31/14
WARING WELFARE RD		@ 6.5 miles.	Replace Sign	Replaced No Parking/Tow Away sign & support for visibility & uniformity.	SI-1104-14	1/31/14
WARING WELFARE RD		@ 6.4 miles.	Install	Installed Flood Gauge as needed.	SI-1105-14	1/31/14
Traffic Related						
NONE		Alamo Springs roads.	Roadway Inspection	Inspect roads for ice.	RD-1161-14	1/28/14
OLD #9 HWY		From 7.4 to 8.8 miles.	Safety Issue	Spread chat rock as needed on roadway for ice.	RD-1093-14	1/24/14
OLD #9 HWY		From 7.0 to 8.0 miles.	Safety Issue	Spread chat rock as needed on roadway for ice.	RD-1094-14	1/28/14
Total WO's For Pct 4		130				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct COB						
Non Road and Bridge						
CHARGER BLVD	202	Brush Site.	Chipping	Grind City brush for 2 hours.	RD-1025-14	1/22/14
Total WO's For Pct COB		1				

Route	Address	Location	Activity	Details	W.O. No	Date
Precinct CW						
Signs						
NONE		Pct. 1, 2, 4 County line locations.	Place or Remove Temp Sign	Folded down Burn Ban signs as needed.	RD-1158-14	1/23/14
NONE		Pct. 2, 3, 4 County line locations.	Place or Remove Temp Sign	Folded down Burn Ban signs as needed.	RD-1159-14	1/23/14
Total WO's For Pct CW		2				

<u>Route</u>	<u>Address</u>	<u>Location</u>	<u>Activity</u>	<u>Details</u>	<u>W.O. No</u>	<u>Date</u>
Total Work Orders	275					